

Labor Market Information: Understanding the Landscape to Get A Job or Change Your Career	Changing Career Lanes with Precision	A Winning Resume For Today's Market	Retrofit Your Job Search	Interactive Interview Skill	Experience Unlimited: ProMatch Informational Session At NOVA Job Center 505 W. Olive Avenue, Suite 737 Sunnyvale, CA 94086	Topic A: Unlock Your Entrepreneurial Spirit Topic B: Be a Franchise or Act Like One
<i>"This workshop will provide job seekers the basics of how to effectively use Labor Market Information (LMI) as an essential tool to make informed, accurate decisions and how to get a job; improve their skills or enhancing their careers." (2 Hours)</i>	<i>"In an interactive learning setting, job seekers will gain a clearer insight into the methods of effectively changing their careers. Specifically, this workshop will explore the pre-planning needed to be successful. This workshop is ideal for veterans who are seeking transition from their military training into equivalent civilian positions." (2 Hours)</i>	<i>"Job seekers will learn how to construct an effective and winning resume` for today's job market. Job seekers will understand: the purpose of a resume; 3 types of Resumes; the components of a resume and what to avoid when constructing a resume'." (2 Hours)</i>	<i>"Job seekers will learn to become empowered to develop and implement an effective job search plan with results. Job seekers will know where to go to obtain the additional resources you need to improve your job search strategy." (2 hours)</i>	<i>"Did you go brain dead at your last job interview? Did you answer questions like a three year old, "Uhh, I dunno." Are you making mistakes in your interviews that you don't know your making? In this interactive learning setting, job seekers will gain a clear insight into the methods of effectively preparing for interview. Learn how to effectively sell yourself. Breakdown your barriers and breakthrough to excellent interviews! (2 Hours)</i>	<i>A member-driven program designed to allow members to access the connections, resources, information, education, and encouragement necessary to engage in a proactive and successful job search. Guest speakers, professional career coaching and more! Meet new people and expand your network. Volunteer your time to build skills and take on leadership roles. Update your résumé, learn to network, improve your interviewing skills, and find your next job! (3 hours)</i>	<i>At a crossroad in your life? Fantastic! Why not embrace unemployment to propel you to an empowered lifestyle? This workshop introduces job seekers to possibilities in the world of business ownership and franchise. Learn to identify the best type of business for you, understand the pros and cons of a franchise versus a startup, and discover options in funding a business. (2 Hours)</i>
Time: 10:00 – 12 nn	Time: 1:30 – 3:30	Time: 10:00 – 12 nn	Time: 1:30 – 3:30	Time: 1:30 – 3:30	Time: 9:00-11:45 am	Time: 1:00 – 3:00
Monday	Tuesday	Wednesday	Thursday	Monday	Every Wednesday	Monday
December 3, 2018	December 4, 2018	December 5, 2018	December 6, 2018			December 3, 2018 (Topic A)
December 17, 2018	December 18, 2018	December 19, 2018	December 20, 2018	December 10, 2018		