

**WORK2FUTURE FOUNDATION MEETING**  
**TUESDAY, AUGUST 28, 2012**  
**ACTION MINUTES**  
**CTO: 4:33 P.M.**

**I. QUORUM VERIFICATION**

**Present:** Joe Flynn, Rashad Said, Steve Preminger.

**Absent:** Dr. Mark Novak.

**II. OPENING REMARKS:** Read by Acting Chair Joe Flynn.

**III. AGENDA ITEMS**

**A. New Business**

**1. work2future Foundation Update**

work2future Executive Director Jeff Ruster provided a brief overview of work2future's 501(c)3, the work2future Foundation, explaining that the Foundation was originally created to provide the opportunity to seek grants to provide additional services and enhancements aligned with work2future initiatives such as the current efforts to support Veterans and the Underemployed. In addition to accepting donations of funding, the Foundation may also become an operating entity providing services to work2future clients.

It is anticipated that a plan will be developed over the next three to six months that will need to be vetted by the Executive Committee and Board of Directors. Approvals from the City and State will also be needed.

EDD Regional Advisor Doug Orlando remarked that the intended uses of the work2future Foundation are consistent with a strong business model that allows more services to be delivered for the same amount of funding.

The Executive Director added that messaging regarding the work2future Foundation will need to be strategic regarding its purpose, how the Foundation's funding will be used, what its priorities are, and how it relates to the City.

**2. Nomination and Election of work2future Foundation Directors**

**ACTION:** Unanimous approval to nominate and elect work2future Vice Chair Sima Yazdani, Youth Council Committee Chair Denise Boland, and Finance Committee Chair Susan Koepp-Baker to the work2future Foundation's Board of Directors.

Motion: Steve Preminger  
Second: Rashad Said

**3. Nomination and Election of work2future Foundation Officers**

**ACTION:** Unanimous approval to nominate and elect the work2future Foundation's incumbent officers: Christopher Donnelly, President; Elizabeth Kaylor, Secretary; and Joy Salandanan, Chief Financial Officer.

Motion: Rashad Said  
Second: Sima Yazdani

**B. Set Items for Next Agenda**

**C. Announcements:** There were no announcements.

**D. Next Meeting**

The next work2future Foundation meeting will be scheduled for a date and time to be determined by the Directors of the work2future Foundation.

**IV. PUBLIC COMMENT:** There were no public comments.

**V. ADJOURNMENT:** The meeting was adjourned at 5:02 p.m.