



YOUTH COMMITTEE AGENDA

Tuesday, March 21, 2017

1:30 p.m. – 3:30 p.m.

Meeting Location:

San Jose Job Corps
3485 E. Hills Drive
San Jose, CA 95127
(408) 254-5627

Denise Boland, Chair
Meredith Studebaker, Committee Staff

The City of San Jose is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. For additional information, please view:

http://www.sanjoseca.gov/clerk/cp_manual/CPM_0_15.pdf

For questions regarding this agenda, please call Meredith Studebaker at (408) 794.1148. To request an accommodation or alternative format for work2future meetings, events or printed materials, please call Meredith Studebaker at (408) 794.1148 as soon as possible, but at least three business days before the meeting/event. work2future's website: www.work2future.biz

NOTICE TO THE PUBLIC

Good afternoon, my name is Denise Boland, and in my capacity as Chair of the Youth Committee, I would like to welcome you to the Youth Committee meeting of March 21, 2017.

Members of the public who wish to address the Committee should identify themselves and state their addresses for the record. You should complete a blue Comment Card located near the door, prior to making comments, and hand to any [work2future](#) staff member.

The procedure for this meeting is as follows:

- The Committee Staff will verify quorum; the Chair will read the opening remarks.
- Members of the public wishing to make a comment will be given two (2) minutes each to comment.
- [work2future](#) staff and/or Committee Members will present recommendations for each action item on the agenda.
- Committee members may ask questions of [work2future](#) Staff and other Committee Members.
- The Committee may take action on any item designated as an action item.
- Copies of the agenda have been placed on the table near the door for your convenience.
- [work2future](#) Committee members may only discuss items listed on the Agenda pursuant to the “Brown Act.”

YOUTH COMMITTEE MEETING
March 21st, 2017
1:30 p.m. – 3:30 p.m.

ORDER OF BUSINESS

I. QUORUM VERIFICATION

Anticipated Ending Times (an item may be heard before or after these ending times):

II. OPENING REMARKS

1:35 p
5 min.

III. CONSENT ITEMS {Action}

Recommendations: None

IV. AGENDA ITEMS

A. Old Business

1. Minutes Approval {Action}

Approval of the December 13, 2016 work2future Special Youth Committee Meeting Minutes.

1:40 p
5 min.

B. New Business

1. Youth Outreach {Presentation}

Monique Melchor, Director

An informational overview for current outreach practices and a video presentation by Trami Cron.

1:45 p
15 min.

2. WIOA Youth Performance Indicators {Informational}

Monique Melchor, Director

Update on the new performance standards required under the Workforce Innovation and Opportunities Act (WIOA) starting 07/01/2017, with an emphasis on the new WIOA Youth Performance Indicators.

2:00 p
20 min.

3. Youth Services Update {Discussion}

Meredith Studebaker, MIS Analyst

An update regarding work2future's current performance in enrollment and training, as it relates to the WIOA Youth Indicators.

2:20 p
10 min.

4. Youth Client Barriers/Demographic Update {Discussion}

Monique Melchor, Director

An update on work2future Youth Program Client Barriers/Demographic report, for the period of July 1, 2016 through March 20, 2017

2:30 p
10 min.

C. Set Items for Next Agenda

D. Announcements

E. Next Meeting

The next regular meeting of the Youth Committee is scheduled for 1:30 p.m. – 3:30 p.m., October 24, 2017, at the Santa Clara County Probation Offices, 2314 N. 1st Street, San Jose, CA 95131

V. PUBLIC COMMENT

VI. ADJOURNMENT

CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN THE COUNCIL CHAMBERS AND COMMITTEE ROOMS

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, its Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

1. Public Meeting Decorum:

- a) Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b) Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
- c) Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
- d) Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
- e) Persons in the audience will not place their feet on the seats in front of them.
- f) No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
- g) All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

2. Signs, Objects or Symbolic Material:

- a) Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions:
 - No objects will be larger than 2 feet by 3 feet.
 - No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
 - The items cannot create a building maintenance problem or a fire or safety hazard.
- b) Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
- c) Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser

**CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC
MEETINGS IN THE COUNCIL CHAMBERS AND COMMITTEE
ROOMS (CONT'D)**

pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

3. Addressing the Council, Committee, Board or Commission:

- a) Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
- b) Meeting attendees are usually given two (2) minutes to speak on any agenda item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Applicants and appellants in land use matters are usually given more time to speak.
- c) Speakers should discuss topics related to City business on the agenda, unless they are speaking during open forum.
- d) Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
- e) Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
- f) If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
- g) Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Almaden Winery Community Center, 5730 Chambertin Drive, San Jose, California at the same time that the public records are distributed or made available to the legislative body.