

# work<sup>2</sup>future

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## **YOUTH COUNCIL COMMITTEE AGENDA**

**Tuesday, November 19, 2013**  
1:30 p.m. – 3:30 p.m.

Youth Training Center  
2072 Lucretia Avenue  
San Jose, CA 95122  
408.794.1234  
[www.work2future.biz](http://www.work2future.biz)

**Denise Boland, Chair**  
**Sandra Murillo, Vice Chair**  
**Elizabeth Kaylor, Secretary**  
**Debbie Bybee, Committee Staff**

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[http://www.sanjoseca.gov/clerk/cp\\_manual/CPM\\_0\\_15.pdf](http://www.sanjoseca.gov/clerk/cp_manual/CPM_0_15.pdf)

For questions regarding this agenda, please call Elizabeth Kaylor at (408) 794.1125. To request an accommodation or alternative format for work2future meetings, events or printed materials, please call Elizabeth Kaylor at (408) 794.1125 or call 408.294.9337 (TTY) as soon as possible, but at least three business days before the meeting/event.

## **NOTICE TO THE PUBLIC**

Good afternoon, my name is Denise Boland, and in my capacity as Chair of the Youth Council, I would like to welcome you to the Special Youth Council Committee meeting of November 19, 2013.

Members of the public who wish to address the Committee should identify themselves and state their addresses for the record. You should complete a blue Comment Card located near the door, prior to making comments, and hand to any work2future staff member.

The procedure for this meeting is as follows:

- The Committee Secretary will verify quorum; the Chair will read the opening remarks.
- Members of the public wishing to make a comment will be given two (2) minutes each to comment.
- work2future staff and/or Committee Members will present recommendations for each action item on the agenda.
- Committee members may ask questions of work2future Staff and other Committee Members.
- The Committee may take action on any item designated as an action item.
- Copies of the agenda have been placed on the table near the door for your convenience.
- work2future Committee members may only discuss items listed on the Agenda pursuant to the “Brown Act.”

**YOUTH COUNCIL COMMITTEE**  
**November 19, 2013**  
**1:30 p.m. – 3:30 p.m.**  
**ORDER OF BUSINESS**

**I. QUORUM VERIFICATION**

**II. OPENING REMARKS**

Anticipated Ending Times (an item may be heard before or after these ending times):

**III. CONSENT ITEMS**

**{Action}** 1:31 p

Recommendations:

- (a) Accept the Grant Report of November 1, 2013.
- (b) Accept the September Customer Service Report of October 16, 2013.
- (c) Accept the Outreach Report of November 1, 2013.

**IV. AGENDA ITEMS**

**A. Old Business**

- 1. **Minutes Approval** **{Action}** 1:35 p  
Approval of the September 24, 2013 work2future Special Youth Council Committee Minutes.

**B. New Business**

- 1. **work2future Youth Program Update** **{Discussion}** 1:55 p  
20 min.  
*work2future Youth Staff and Contracted Youth Services Providers*

work2future staff will provide an update on work2future's 2013-2014 Youth program.

- 2. **2014 Meeting Dates** **{Action}** 2:00 p  
5 min.  
*Denise Boland, Youth Council Committee Chair*

Approval of the meeting schedule for 2014 Youth Council Committee meetings.

- 3. **work2future Foundation Update** **{Discussion}** 2:15 p  
15 min.  
*Christopher Donnelly, Director*

An update will be provided on the work2future Foundation.

- 4. **Department of Labor Performance Update** **{Discussion}** 2:30 p  
15 min.  
*Monique Melchor, MIS Manager*

An update will be provided regarding work2future's performance.

**C. Set Items for Next Agenda**

**D. Announcements**

**E. Next Meeting**

The next Youth Council Committee meeting is scheduled to take place at 1:30 p.m. on Tuesday, March 25, 2014 at work2future's Youth Training Center, at 2072 Lucretia Avenue, San Jose, 95122.

**V. PUBLIC COMMENT**

**VI. ADJOURNMENT**

## **CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN THE COUNCIL CHAMBERS AND COMMITTEE ROOMS**

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, its Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

### **1. Public Meeting Decorum:**

- a) Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b) Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
- c) Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
- d) Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
- e) Persons in the audience will not place their feet on the seats in front of them.
- f) No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
- g) All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

### **2. Signs, Objects or Symbolic Material:**

- a) Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions:
  - No objects will be larger than 2 feet by 3 feet.
  - No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
  - The items cannot create a building maintenance problem or a fire or safety hazard.
- b) Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
- c) Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser

**CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN  
THE COUNCIL CHAMBERS AND COMMITTEE ROOMS (CONT'D)**

pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

3. Addressing the Council, Committee, Board or Commission:

- a) Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
- b) Meeting attendees are usually given two (2) minutes to speak on any agenda item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Applicants and appellants in land use matters are usually given more time to speak.
- c) Speakers should discuss topics related to City business on the agenda, unless they are speaking during open forum.
- d) Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
- e) Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
- f) If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
- g) Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Almaden Winery Community Center, 5730 Chambertin Drive, San Jose, California at the same time that the public records are distributed or made available to the legislative body.

# III

## Consent Items

- (a) Accept the Grant Report of November 1, 2013.
- (b) Accept the September Customer Service Report of October 16, 2013.
- (c) Accept the Outreach Report of November 1, 2013.

[Action]

**2013-2014 GRANTS REPORT  
11/01/2013**

Contact	Grants <u>Funding Source/Sponsor</u>	Due Date <u>Submitted</u>	Award Date <u>TBD</u>	Name	<u>Funding Request</u>	<u>Funding Awarded</u>	<u>Funding Expenditure to Date</u>	<u>Funding Remaining to Date</u>	<u>Lead/Partners</u>
<u>PENDING</u>									
<u>SUBMITTED</u>									
Javier	EDD--Rapid Response Special	<u>8/5/2013</u>	<u>TBD</u>	Localized Economic Analysis Data (LEAD)	\$507,539				work2future
<u>AWARDED</u>									
Chris	US Dept of Labor Innovations	3/1/2012	6/15/2012	Allies Innovations Grant	\$143,000	\$143,000	\$0	\$143,000	San Mateo/work2future
<u>NOT AWARDED</u>									



**CUSTOMER SERVICE REPORT  
2013-2014  
Report Date: October 16, 2013**

**Report Period: September 1 – September 30, 2013**

**ADULT AND DISLOCATED WORKER ENROLLMENTS:**

A – Number of existing (carryover) clients: **1,299**

B – Number of new customer enrollments: **259** for the month of September 2013  
**AD 155/DWP 104 - 877** for year-to-date

C – Total served year to date: **2,176** (A + B)

D – Total exited: **89**

**E – Total Active: 2,087** (C – D)

**ADULT AND DISLOCATED WORKER SERVICES:**

Number of core, intensive, training and miscellaneous services provided to customers

- **2,882** services for the month of September
- **9,831** services for **1,917** clients for fiscal year start to report period end date
- **5.13** services per customer

ROLLING AVERAGE October 2012 – September 2013

- 2,530 Average number of clients for the year
- 21,706 Average number of services for the year
- 8.58 Average number of services per client

**KEY UPDATES:**

- EDD, in partnership with work2future, will be hosting a Veteran's Job Fair on October 30, 2013 at the San Jose Airport Garden Hotel from 9 am – 1 pm.

- The Customer Service Team is conducting its next annual retreat on Wednesday, November 13<sup>th</sup> to review accomplishments from last fiscal year and create a new work plan with goals and priority projects with actionable outcomes and the necessary resources and staff to achieve them.
- New JTA system tentative release date: Monday, February 24, 2014.

## **CUSTOMER SATISFACTION:**

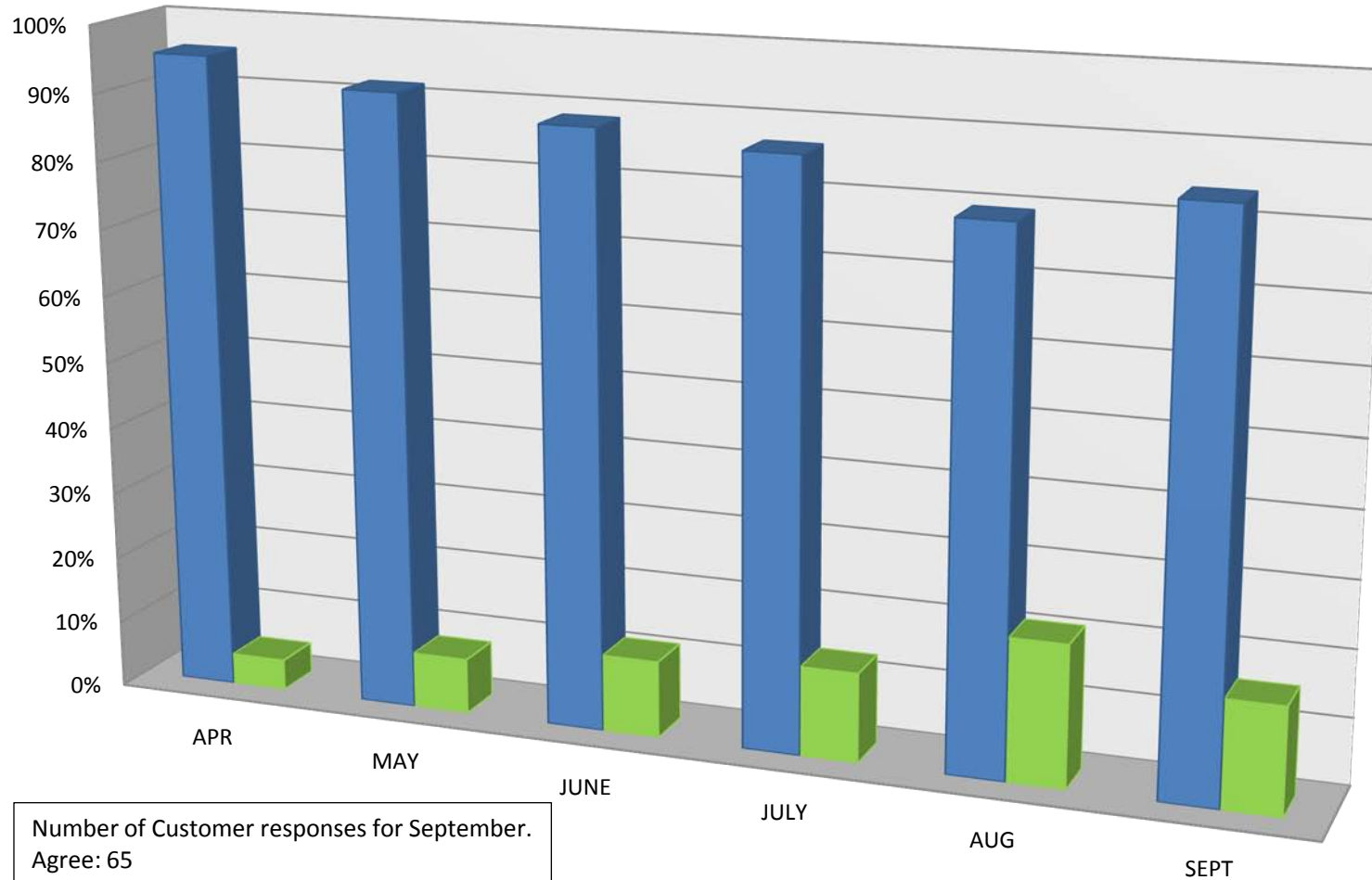
Total Number of Customer Responses: 75

Total Number of Workshop Evaluation Responses: 247

### Trends & Analysis:

- ❖ Overall customer satisfaction regarding work2future services, staff and/or resources remains high at 90%.
- ❖ Due to a decrease in the number of responses to the customer satisfaction survey for the month of September, staff is in the process of designing and implementing new data collection methods to increase the overall response rate on a month-to-month basis, and then to make program and process improvements based on the customer feedback.
- ❖ Workshop Evaluation Surveys: The workshop evaluations for the month of September were analyzed to gain invaluable feedback. Key highlights are as follows:
  - For the month of September, **19** workshops/courses were offered with **247** responses.
  - Of the 247 workshop responses, 99% of responses scored at the “Strongly Agree/Agree” level.
    - Customer feedback indicates that many clients would like longer classes.
    - Many clients have stated that their workshop instructors were excellent.
- ❖ Customer enrollments (877 year-to-date) are up 11% relative to last year (793 year-to-date).

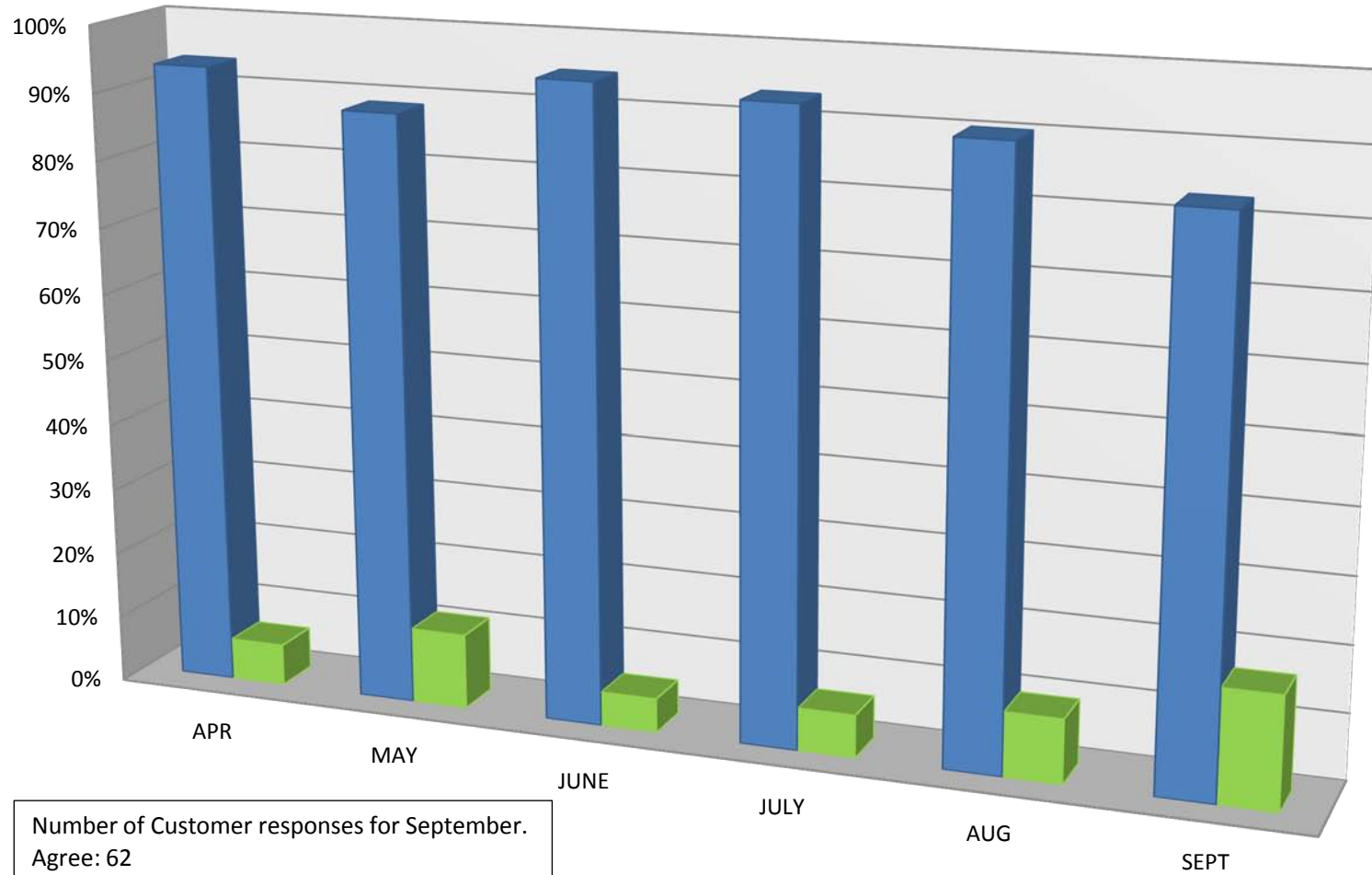
**Customer Satisfaction Survey Question #2**  
**I waited less than 10 minutes for services.**



Number of Customer responses for September.  
 Agree: 65  
 Disagree: 11

	APR	MAY	JUNE	JULY	AUG	SEPT
■ Agree	95%	92%	89%	87%	79%	84%
■ Disagree	5%	8%	11%	13%	21%	16%

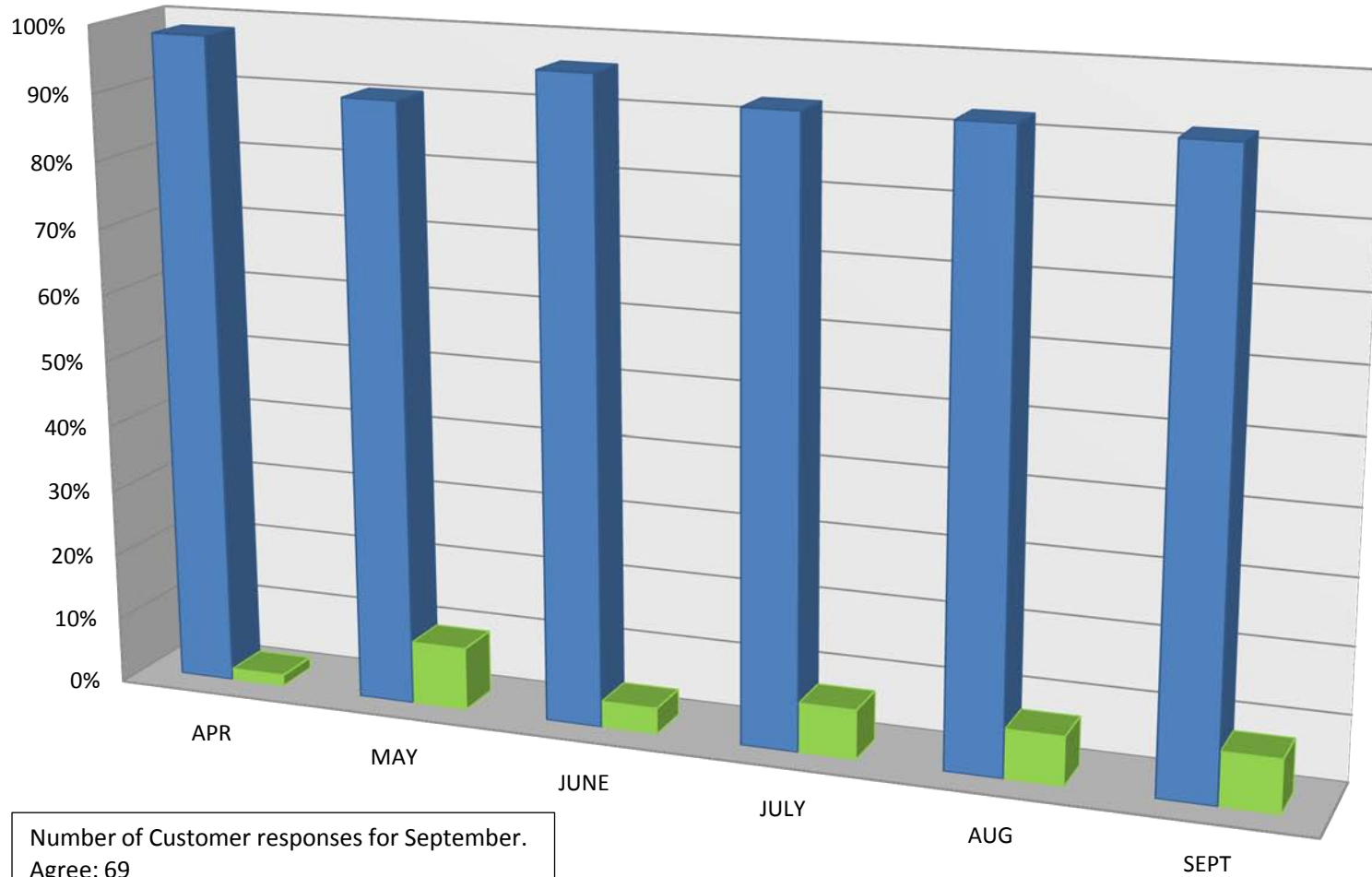
**Customer Satisfaction Survey Question #5**  
**I was provided information necessary to do an effective job search.**



Number of Customer responses for September.  
 Agree: 62  
 Disagree: 13

	APR	MAY	JUNE	JULY	AUG	SEPT
■ Agree	94%	89%	95%	94%	90%	83%
■ Disagree	6%	11%	5%	6%	10%	17%

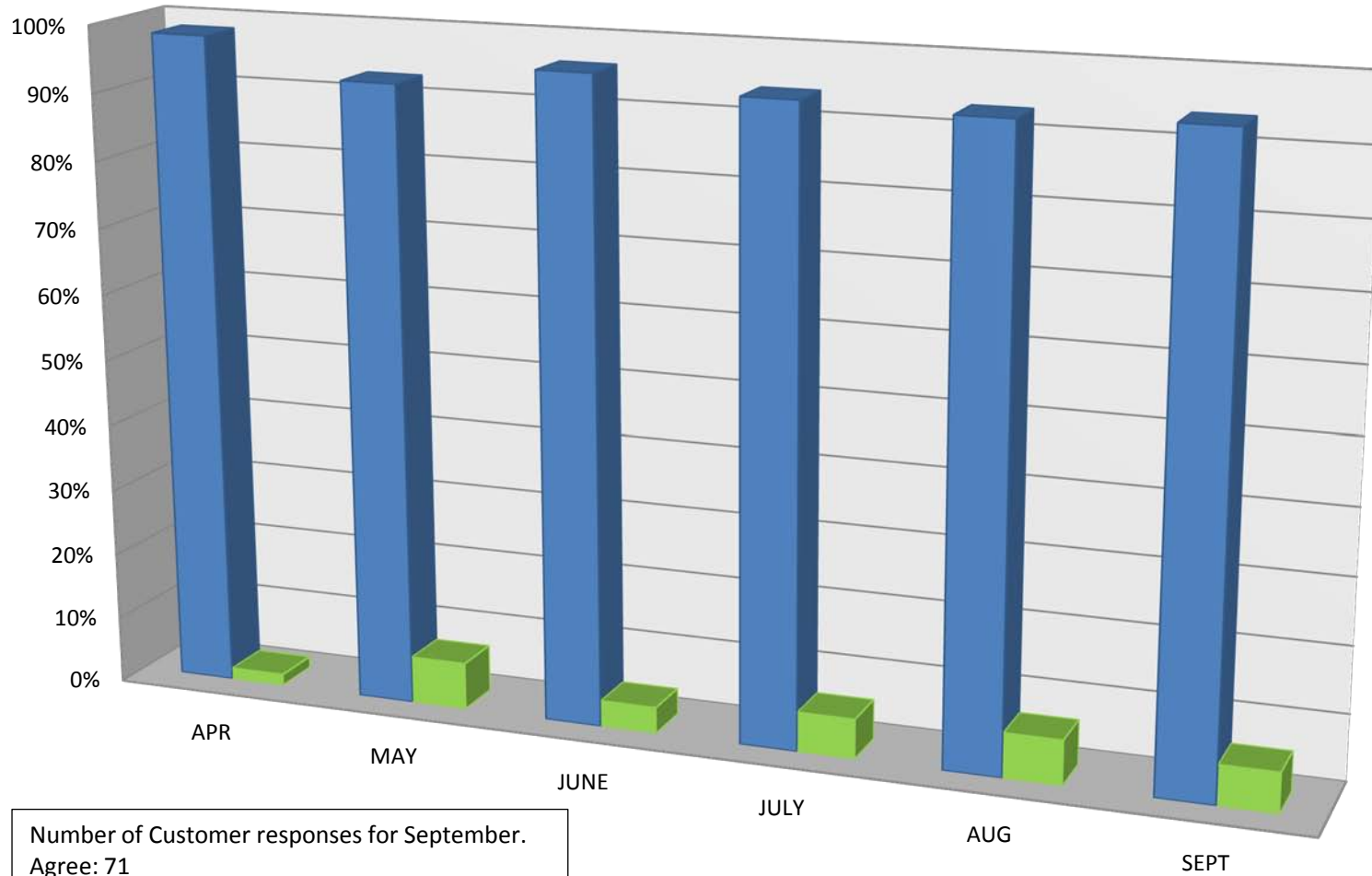
### Customer Satisfaction Survey Question #6 Overall, how do you rate the quality of services provided?



Number of Customer responses for September.  
Agree: 69  
Disagree: 6

	APR	MAY	JUNE	JULY	AUG	SEPT
■ Agree	98%	91%	96%	93%	93%	92%
■ Disagree	2%	9%	4%	7%	7%	8%

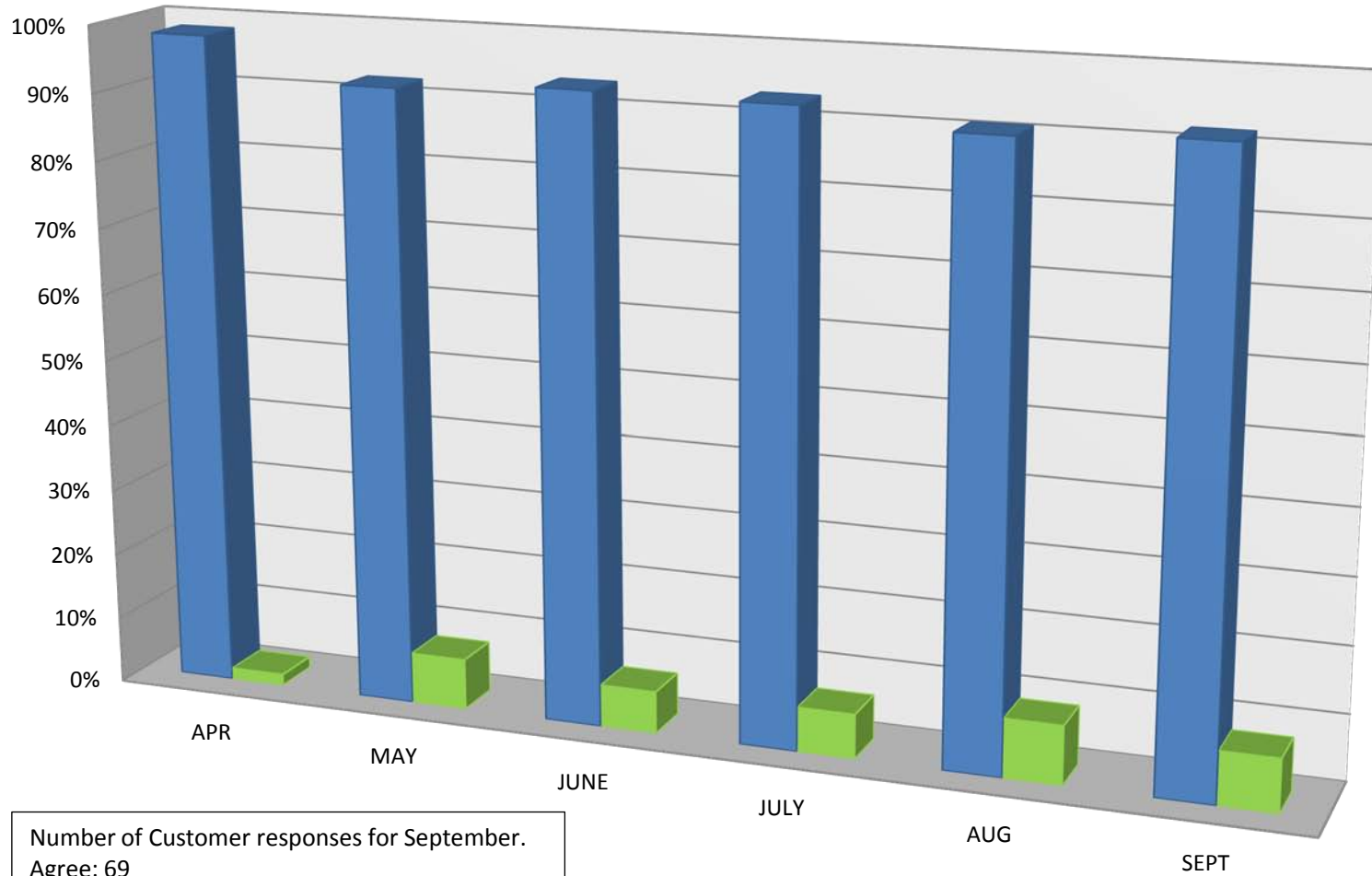
**Customer Satisfaction Survey Question #7  
I would recommend this One Stop to others.**



Number of Customer responses for September.  
Agree: 71  
Disagree: 4

	APR	MAY	JUNE	JULY	AUG	SEPT
■ Agree	98%	93%	96%	94%	93%	94%
■ Disagree	2%	7%	4%	6%	7%	6%

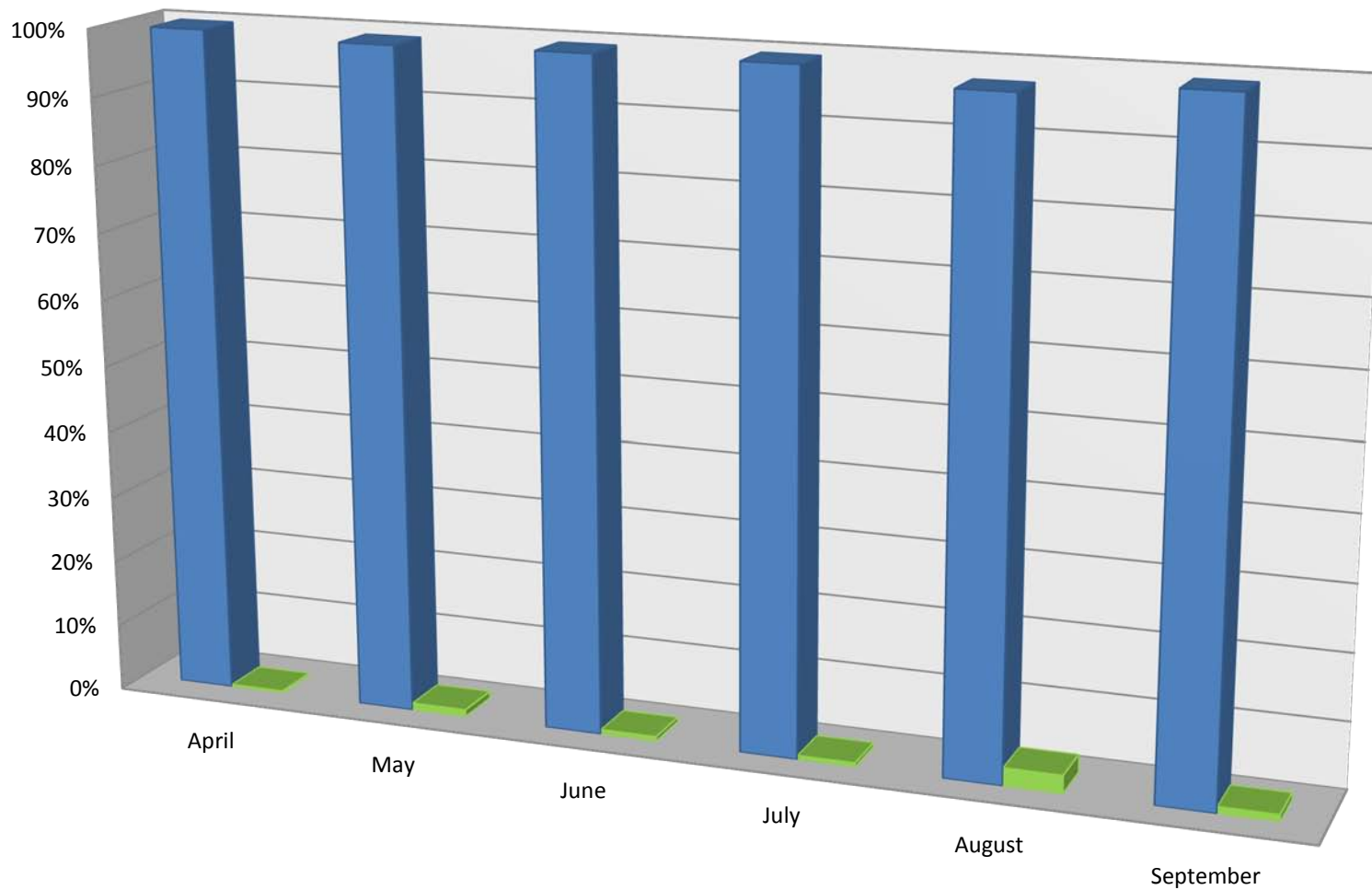
**Customer Satisfaction Survey Question #8**  
**I am satisfied with the services I received today.**



Number of Customer responses for September.  
 Agree: 69  
 Disagree: 6

	APR	MAY	JUNE	JULY	AUG	SEPT
■ Agree	98%	92%	94%	93%	91%	92%
■ Disagree	2%	8%	6%	7%	9%	8%

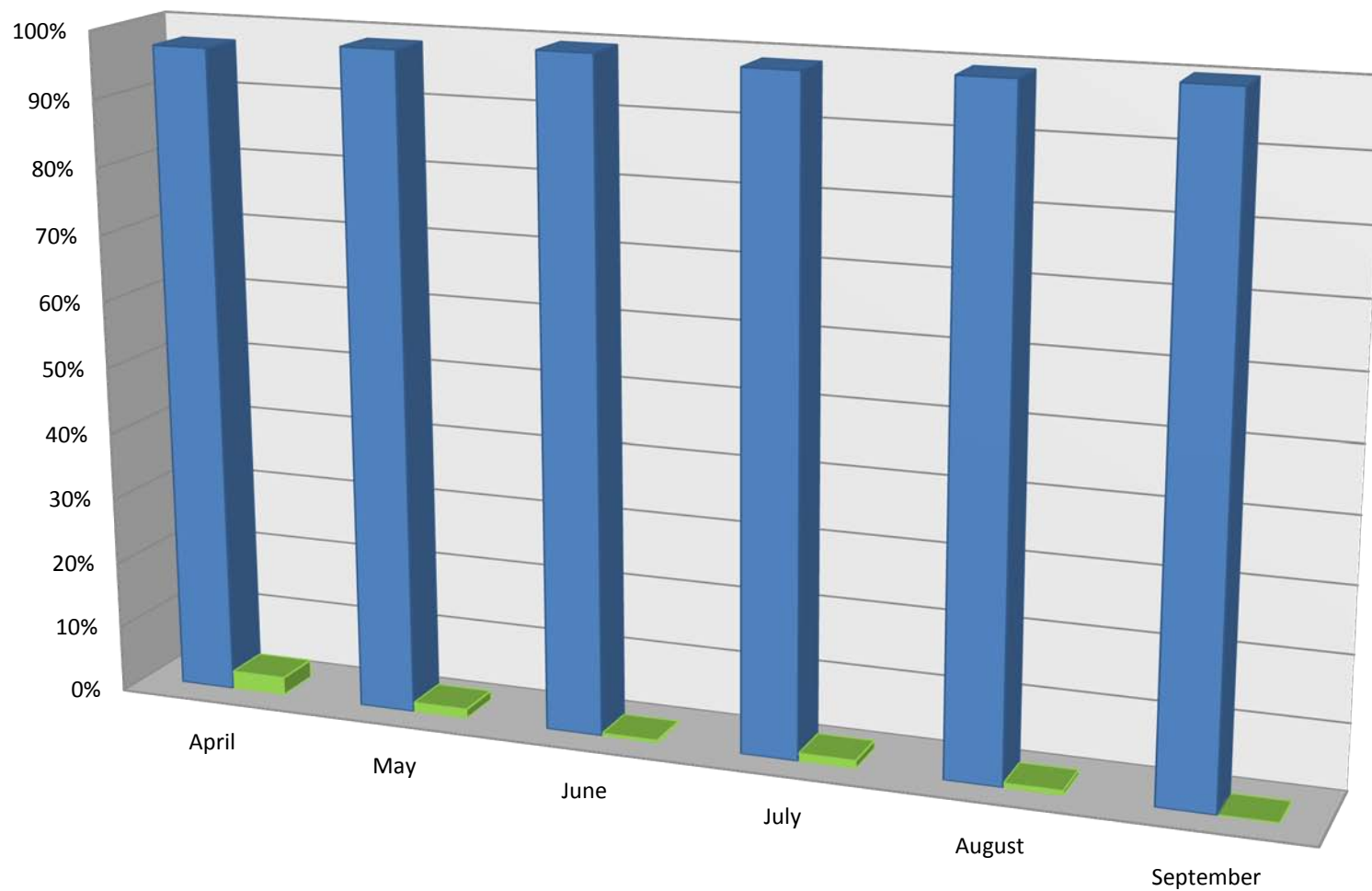
**Workshop Evaluation Survey Question #6**  
**The instruction I received was high quality.**



	April	May	June	July	August	September
Agree	100%	99%	99%	99%	97%	99%
Disagree	0%	1%	1%	1%	3%	1%

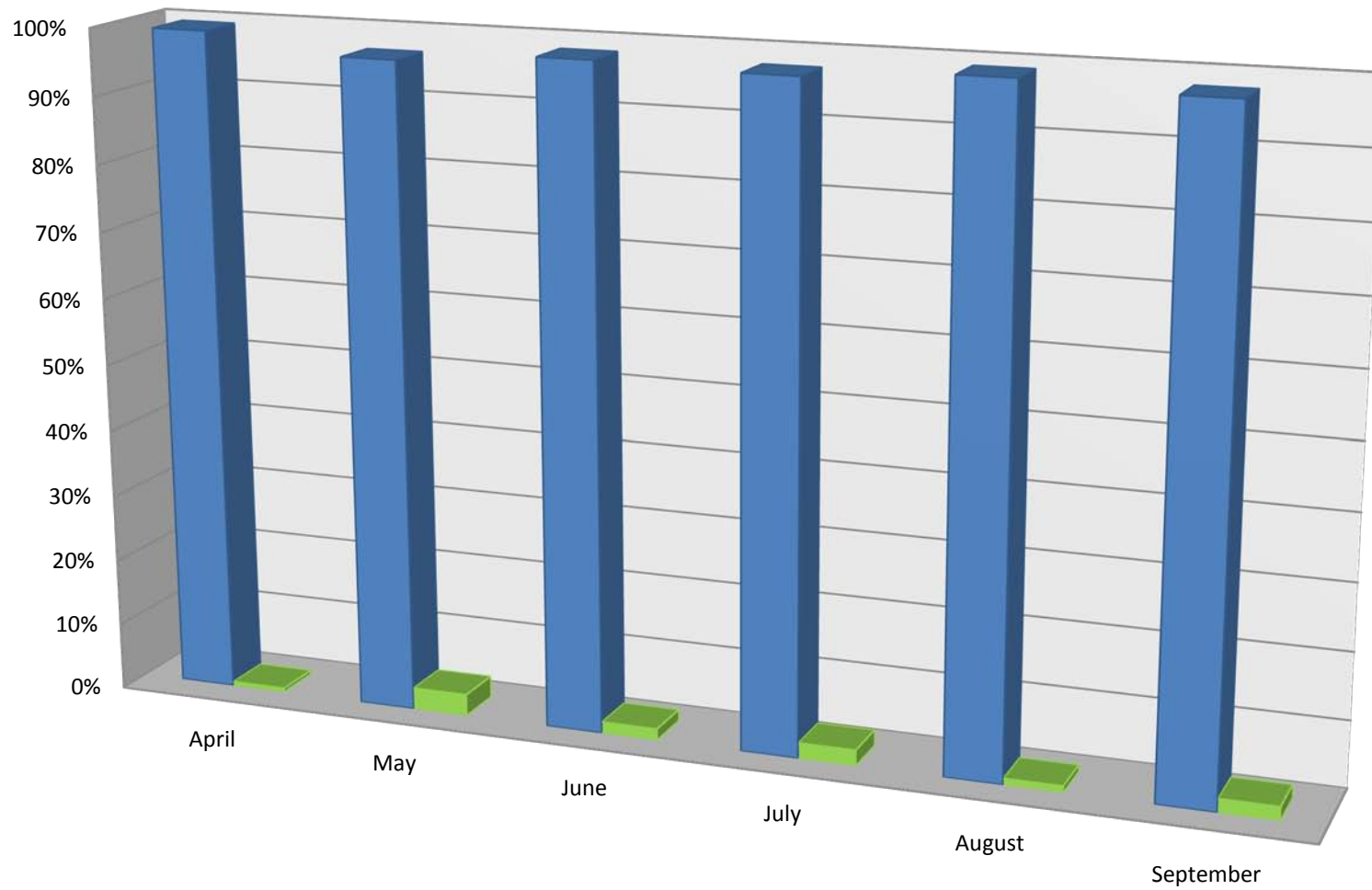


**Workshop Evaluation Survey Question #7**  
**I was able to use the skills and knowledge that I learned.**



	April	May	June	July	August	September
Agree	97%	99%	100%	99%	99%	100%
Disagree	3%	1%	0%	1%	1%	0%

**Workshop Evaluation Survey Question #18**  
**Over time, I expect an increase to my financial bottom line as a result of this service/workshop.**



	April	May	June	July	August	September
■ Agree	99%	97%	98%	98%	99%	98%
■ Disagree	1%	3%	2%	2%	1%	2%

Outreach Calendar 2013/2014

Item: III(c)

Date	Event	Location	Lead Sponsor/Agency	Expected #	Target	Actual #	Confirmed
7/17/2013	NCHRA Conference	South San Francisco	NCHRA	700	HR Professionals	700	X
7/29/2013	Mike Honda SB event	Cupertino	Mike Honda	50	Business Community	50	X
7/30/2013	High-Speed Rail Training	MLK	BOS/NCMDC	50	Business	35	X
8/23/2013	YWCA	375 S 3rd St	YWCA	200	Community	50	X
8/25/2013	District 9	Cambrian Community Ctr	District 9	1500	Community	1500	X
8/28/2013	ESD Waste Water Career Expo	City Hall	ESD	100	Job Seekers	121	X
9/17/2013	Morgan Hill OED	Morgan Hill Community Ctr	Morgan Hill OED	15-40	Business	70	X
9/19/2013	Wells Fargo Training	City Hall Wing Rooms	Wells Fargo	50	Business	22	X
9/20/2013	Paul Fong Small Business Event	Almaden Community Center	Paul Fong District 10	50	Business	50	X
9/21/2013	20th Annual Moon Festival	Yerba Buena HS	Vietnamese Community	400	Community	1500	X
9/25/2013	BOS Small Business Tax Information Event	Old Almaden Winery Community Center	BOS/IRS	25	Business	17	X
10/2/2013	CTC Job Fair	Senter Rd., San Jose	CTC	200	Youth	175	X
10/2/2013	SJSU Job Fair	SJSU	SJSU	1000	Students	1000	X
10/4/2013	Career Fair Expo	Sheet Metal Training Ctr. 2350 Lundy Pl, SJ	So. Bay Apprenticeship Coord.	100	Public	100+	X
10/5/2013	District 8 Day in the Park Resource Fair	Lake Cunningham	District 8	500	Community	2500	X

## Outreach Calendar 2013/2014

Item: III(c)

<b>Date</b>	<b>Event</b>	<b>Location</b>	<b>Lead Sponsor/Agency</b>	<b>Expected #</b>	<b>Target</b>	<b>Actual #</b>	<b>Confirmed</b>
10/12/2013	Oakridge Youth Job Fair	Oakridge Mall	Districts 7 & 10	200	Youth	400	X
10/13/2013	Fourth Annual Day on the Bay: A Multicultural Festival	Alviso Marina County Park	Dave Cortese & Kansen Chu	8000	Community	1500	x
10/16/2013	Job Fair	Fair Grounds	work2future	500	Community	403	x
10/16/2013	Festiv'ALL	Fair Grounds	BOS/Hispanic	2500	Businesses	2000	X
10/23/2013	Eastridge Job Fair	Eastridge Mall	work2future/WI Eastridge	200	Community	120	X
10/24/2013	Youth Center Fall Open House	Youth Training Center	work2future	50	Community	30	X
10/30/2013	Honor a Hero, Hire a Vet Job Fair	SJ Garden Inn	EDD	500	Veterans, Public	303	x
11/13/2013	Youth Resource Fair	Gilroy One Stop	EDD/work2future	100	Community		X
11/16/2013	2013 On the Edge Small Business EXPO & SUMMIT	Newark	Business on the Edge/BBA	200	Business		x
11/30/2013	Small Business Sat.	City Council member Herrera	Citywide	N/A	Community		x
March/April 2014	Job Fair	Mexican Heritage Plaza	Community	300	Community		

Projected Events

IV (A) (1)

Meeting Minutes

[Action]

**YOUTH COUNCIL COMMITTEE  
DRAFT MEETING MINUTES  
Tuesday, September 24, 2013**

**CTO: 1:32 p.m.**

**I. QUORUM VERIFICATION**

**Members in Attendance:** Philip George, Seth Goldstein, Robert Hennessey, Van Le, Kathryn Thompson, Bryan VanHuystee, Erin Wright.

**Absent:** Denise Boland, Sandra Murillo, David Torres.

**II. OPENING REMARKS**

Past Committee Chair Bryan VanHuystee opened the meeting with Opening Remarks.

**III. CONSENT ITEMS**

Upon motion by committee member Erin Wright, seconded by committee member Kathryn Thompson, the consent items below were accepted:

- (a) Grant Report of September 1, 2013.
- (b) Labor Market Report of August 20, 2013.
- (c) August Outreach Report of September 3, 2013.

**IV. AGENDA ITEMS**

**A. Old Business**

**1. Approval of Minutes**

The Minutes of the Special Youth Council Committee meeting held on June 4, 2013 were approved as presented.

Motion: Seth Goldstein  
Second: Erin Wright

**B. New Business**

**1. Youth Employment Opportunity Program (YEOP) Presentation**

A presentation was provided on the Employment Development Department's YEOP program assisting youth ages 15 to 25 to achieve their educational and vocational goals. The presentation covered various aspects of the program such as eligibility requirements, services offered, youth-to-youth peer guidance, supportive services referrals, and use of the new CalJOBS system.

**2. Year Up Presentation**

Year Up employees provided a presentation on the Year Up program, a national nonprofit organization that has developed a one-year intensive training program focusing on free, full time, professional IT sector training for youth 18-24 with a

high school diploma or GED. In addition, associated education and corporate internships are available to youth through the program, providing young adults with the skills and knowledge to succeed in IT employment. Internship opportunities are provided through Year Up's partnerships with companies such as Wells Fargo, Chase, Kaiser, Google, Facebook, eBay and Salesforce.com.

**3. work2future Youth Program Overview**

Presentations on work2future's Youth program were provided by work2future youth service provider Workforce Institute; training providers Center for Training and Careers, Henkels & McCoy, and the Metropolitan Education District (MetroEd); and Green Cadre staff.

**4. work2future Foundation Update**

Director Christopher Donnelly provided an update on the work2future Foundation, explaining that the Foundation was originally incorporated in 2011 to assist work2future to obtain additional, non-WIA funding, and that the model changed in 2013 to one in which the work2future Foundation provides workforce services to work2future clients. He mentioned that on August 15, 2013 the Executive Committee unanimously approved a recommendation to the Board to move forward with implementation of the proposed Foundation direct service delivery pilot project. Later in August 2013, City Council approved the City to execute a three-year agreement with the Foundation to provide workforce services.

In addition to providing client services, the Director explained that the Foundation will also operate work2future's one-stop services sites, including the San Jose One-Stop at the Kirk Community Center, the Youth Training Center at the Shirakawa Community Center, and the Gilroy One-Stop.

The Director said that work2future will go from 42 full-time, permanent staff on the books to 16 staff that will remain to oversee Foundation operations. The Foundation is anticipated to have up to 49 staff to provide client services, with the phasing-in process to begin in October-November 2013. For the first year, \$1.7 million will be set aside for compensation for the Foundation; allocations in following years will depend on work2future's budget.

The Director added that the Youth program will be the first to be transferred to the Foundation in January-February 2014, and an update will be provided to the Youth Council Committee at its meeting of November 19, 2013 regarding the process.

**5. Department of Labor Update**

Youth and MIS Manager Monique Melchor provided a report on work2future's Youth performance. She said that while work2future has exceeded most of its performance targets for Program Year 2012-2013, work2future is struggling with its rate for Youth Placement in Employment or Education as a result of serving hard-to-serve youth with multiple barriers to employment and education.

The Director said that additional job developers will be hired to work with youth, and that case managers will work more closely with clients to better address the youth placement target issue. He also mentioned that a portion of the Youth performance results come from a quarter prior to FY 2012-2013 and are thus based on the placement efforts of past youth services providers under the prior youth service model. He added that given the increase in FY 2013-2014 to work2future's Youth Placement in Employment or Education performance target, work2future plans to renegotiate this performance target with EDD.

**C. Set Items for Next Agenda**

- Foundation Update
- Youth Program Performance Update

**D. Announcements**

**E. Next Meeting**

The next meeting of the YCC is scheduled for November 19, at 1:30 p.m. at the work2future Youth Training Center, 2072 Lucretia Ave., San Jose, CA 95122.

**V. PUBLIC COMMENT – None.**

**VI. ADJOURNMENT**

The meeting adjourned at approximately 3:35 p.m.



# IV (B) (1)

## work2future Youth Program Update

[Discussion]

**WORK2FUTURE PERFORMANCE UPDATE**  
**November 14, 2013**

PY 2012-13 FINAL WIA YOUTH PERFORMANCE RESULTS

	Goal	Actual Rate	Success Rate
<b>Literacy/Numeracy Gain</b> <i>Based on a gain of Educational Functioning Level on the CASAS test</i>	54%	70.8%	131%
<b>Certification Attainment</b> <i>Based on the number of youth earning an industry recognized certificate</i>	60%	75.4%	126%
<b>Placement</b> <i>Based on placements in employment or post-secondary education</i>	72%	55.9	78%

**Note: Placement performance for PY 2012-13 is measured from 10/1/2011 to 9/30/2012.**

work2future achieved very positive results in first quarter (7/1/2013 to 9/30/2103) of the current program year (PY 2013-14).

Literacy/Numeracy Gain	60.5%	76.9%	125.77%
Certification Attainment	41.4%	100%	241.55%
Placement	67%	83.33%	124.37%

work2future also performed well in PY 2012-13, missing the Youth Entered Employment goal by 6 youth placements. Placements included all work2future youth programs and were impacted by:

- work2future’s retooling by of its entire youth system in response to the changing economic realities and workforce demands.
- A very significant increase in enrollment, by design, of “hard to serve” youth.
  - work2future responded to community guidance provided in forums and surveys to increase outreach to the most impacted neighborhoods and hardest to serve youth.
  - All work2future programs in 2012-13 had significant increases in the number of offenders, homeless and disabled youth served. For example, 51% of the youth enrolled in the Green Cadre were offenders, and 31% had disabilities. Over 76% of the youth enrolled in work2future’s youth programs had 4 or more barriers.
- Among actions implemented to correct the placement performance shortfall are:
  - Work readiness training that is mandatory for all youth to allow our youth clients to develop resumes, master applications, prepare for interviews, and improve overall work readiness.
  - A job developer position has been established for the Green Cadre so that placement responsibility no longer rests only on the Green Cadre case managers. Case managers also receive additional training to help assure that youth achieve the maximum benefit from enrollment in any work2future youth program.

WORK2FUTURE YOUTH PERFORMANCE MATRIX -- PROGRAM YEAR 2013-14										
<b>11/6/2013</b>	Enrollment Goal	Actual Enrollment		Certification Attained		Basic Skills Pool	Basic Skills Gain		Placement Pool	Placement Attained
General Youth	200	48		24		42	18		43	11
Green Cadre	60	18		11		17	8		18	0
Total Number	260	66		35		59	26		61	11
General Youth Performance %		24%		50%			43%			26%
Green Cadre Performance %		30%		61%			47%			0%
<b>Total % of Goal</b>		<b>25%</b>		<b>53%</b>			<b>44%</b>			<b>18%</b>

**To-Date PY 2013-14 Youth Performance:**

General youth enrollment is behind but should be near 45% of goal by the December Holiday Break -- there are 15-20 youth in processing for enrollment. Outreach activities targeting malls continue.

**Certification:** General youth -- 24 have earned an industry-recognized certification, another 9 are in training and 10 will soon start. Green Cadre -- All 11 in the first cohort earned certifications, and the second cohort is in training.

**Learning Gains:** General youth -- 43% rate of learning gains, with remediation and testing continuing steadily. Green Cadre -- 80% gain rate for the first cohort. The second cohort is still in training and remediation.

**Placement:** General youth -- 11 have been placed. Not all general youth are sufficiently through the program for placement. Green Cadre youth will begin placement when their program services are completed.

## IV (B) (2)

### 2014 Meeting Dates

[Action]



## Memorandum

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**TO:** Youth Council Committee                      **FROM:** Denise Boland, Chair  
**SUBJECT:** 2014 Schedule of Meetings              **DATE:** November 19, 2013

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### **RECOMMENDATION**

Approval of the Youth Council Committee meeting schedule for 2014.

### **BACKGROUND**

work2future's Youth Council Committee meets in March, June, September and November. Below is the proposed schedule of the Youth Council Committee meetings for the 2014 calendar year.

### **PROPOSED SCHEDULE**

Youth Council Committee meetings are held on the 4th Tuesday of the month from 1:30 p.m. – 3:30 p.m.

- March 25, 2014
- May 20, 2014\*\*
- September 23, 2014
- November 18, 2014

Approval of these dates for 2014 will allow Youth Council Committee members to finalize their commitments regarding next year's calendar.

\*\*Please note that some meeting dates may not conform to the regular monthly meeting schedule due to contract approvals, conflicts, or for other reasons.

# IV (B) (3)

## work2future Foundation Update

[Discussion]

## **work2future Foundation Update**

November 13, 2013

- On October 17, 2013 the work2future Foundation Board met and approved Benny Boveda, Target's District Manager, to serve as Foundation Board Chair, and Sima Yazdani, Senior Manager with Cisco, to serve as Foundation Board Vice Chair, as well as the Foundation's Bylaws, Policies and Procedures, and Pay Scale.
- A variety of other items were addressed at the Foundation Board meeting, including approvals of payroll and Workers Compensation services providers, legal service providers, a retirement and deferred compensation provider, and life insurance provider.
- It is currently anticipated that the contract between the City and the work2future Foundation will be executed in December 2013.
- Staffing of the work2future Foundation will begin in December 2013 and scale up during the first quarter of 2014.
- Initial service delivery is expected to begin in March 2014.

## IV (B) (4)

# Department of Labor Performance Update

[Discussion]



# work2future

## FINAL - WIA Performance Outcomes Report PY 2012 - 2013

	Perf. Goals /a	Actual /b	SuccRate
<b>ADULT and ARRA ADULT</b>			
ACE Entered Employment Rate	44.00%	49.60%	112.73%
ACA Average Earnings	\$13,000	\$14,379	110.61%
ACR Employment Retention Rate	76.00%	79.40%	104.47%
<b>DISLOCATED WORKERS and ARRA DWP</b>			
DCE Entered Employment Rate	52.20%	59.20%	113.41%
DCA Average Earnings	\$16,500	\$19,864	120.39%
DCR Employment Retention Rate	83.00%	84.40%	101.69%
<b>YOUTH and ARRA YOUTH</b>			
YCP Placement in Employment or Education	72.00%	55.90%	77.64%
YCD Attainment of a Degree or Certificate	60.00%	75.40%	125.67%
YCL Literacy and Numeracy Gains	54.00%	70.80%	131.11%
<b>Overall Performance - Local Target (100%)</b>	<b>Exceeded 8/9</b>		
<b>Overall Performance - State Target (80%)</b>	<b>Exceeded 8/9</b>		

/a - Final Performance Goals - Directive WSD12-17 (June 12, 2013)

/b - Final Performance Outcomes - Directive WSIN13-21 (October 14, 2013)

**work2future**  
**WIA Performance Outcomes Report (Draft)**  
 (Run date: 10/16/13)

**PY 2013 - 2014 (1st Quarter - with updated Base Wage)**

	Perf. Goals /a	Actual	SuccRate
<b>ADULT and ARRA ADULT</b>			
ACE Entered Employment Rate	50.7%	48.82%	96.29%
ACA Average Earnings	\$13,724	\$15,226	110.94%
ACR Employment Retention Rate	78.7%	81.08%	103.02%
<b>DISLOCATED WORKERS and ARRA DWP</b>			
DCE Entered Employment Rate	57.6%	54.55%	94.70%
DCA Average Earnings	\$19,460	\$20,973	107.77%
DCR Employment Retention Rate	82.4%	87.77%	106.52%
<b>YOUTH and ARRA YOUTH</b>			
YCP Placement in Employment or Education	67.0%	83.33%	124.37%
YCD Attainment of a Degree or Certificate	41.4%	100.00%	241.55%
YCL Literacy and Numeracy Gains	60.5%	76.09%	125.77%
<b>Overall Performance - Local Target (100%)</b>	<b>Exceeded 7/9</b>		
<b>Overall Performance - State Target (80%)</b>	<b>Exceeded 9/9</b>		

/a - Negotiated Performance Levels

IV (C)  
Set Items for Next Agenda

IV (D)  
Announcements

IV (E)  
Next Meeting

The next Youth Council Committee meeting is currently scheduled to take place at 1:30 p.m. on March 25, 2014 at work2future's Youth Training Center, 2072 Lucretia Avenue, San Jose, 95122.

V  
Public Comment

VI  
Adjournment