

WORK2FUTURE BOARD OF DIRECTORS MEETING
THURSDAY, DECEMBER 6, 2012
ACTION MINUTES
CTO: 11:48 a.m.

I. QUORUM VERIFICATION:

Present: Rose Amador, Fabiola Czech, Janeen Dittrick, Tom Fink, Richard Friberg, Leslie Gilroy, Jose Gonzalez, Scott Green, Sue Koepp-Baker, Van Le, Glenn Ledet, Rocky Maddex, Dr. Mark Novak, Steve Preminger, Rashad Said, Hermelinda Sapien, Mitch Schoch, Dani Sellers, Fernando Sepulveda, Alex Torres, Lloyd Tran, Henri Villalovoz, Erin Wright, Sima Yazdani, Jorge Zavala.

Absent: Ralph Aceves, Denise Boland, Benny Boveda, Jack Estill, Joseph Flynn, Bill Guthrie, Dr. Bob Harper, David London, Dr. David Matuszak, Olivier Minkowski, Pamela Moore, Ananth Nagaraj, Matt Navarro, Rachel Perez, Sajeev Sidher, Bryan VanHuystee.

II. OPENING REMARKS: Read by Vice Chair Sima Yazdani.

III. CONSENT ITEMS

ACTION: Upon motion by Steve Preminger, seconded by Mitch Schoch, and approved unanimously, the Board accepted the following consent items:

- (a) Grant Report of November 1, 2012.
- (b) Labor Market Information Report of December 1, 2012.
- (c) Training Report of November 5, 2012.
- (d) Customer Service Report of November 7, 2012.
- (e) September BusinessOwnerSpace.com (BOS) Report of November 16, 2012.
- (f) September Budget Variance Report of November 13, 2012.
- (g) Addition of Metropolitan Education District to work2future's Youth Eligible Training Provider List based on RFQ Rating Panel evaluations, as presented for approval at the Youth Council Committee meeting of November 27, 2012 and at the Finance Committee's meeting of December 5, 2012.

IV. AGENDA ITEMS

A. Old Business

1. Minutes Approval

ACTION: The Minutes of work2future's September 20, 2012 Board meeting were approved with one abstention.

Motion: Rashad Said
Seconded by: Mitch Schoch

B. New Business

1. Committee Updates

Private Employer Business Council Committee Chair Glenn Ledet reported on his recent election as Chair of the new committee, adding that Mitch Schoch had been elected as Vice Chair; he also thanked Dr. Mark Novak for his leadership as Chair of the former Operations Committee. Finance Committee Chair Sue Koep-Baker provided a brief report on the December 5, 2012 Finance Committee Meeting, saying that staff had presented the committee with three budget scenarios for the upcoming year. Director of Operations Christopher Donnelly provided a brief update on the Youth Council Committee. Executive Committee Vice Chair Sima Yazdani highlighted the importance of completing the work2future Board Engagement Survey.

2. 2013 Board Meeting Dates

ACTION: The proposed meeting schedule for work2future's Board of Directors was unanimously approved.

Motion: Steve Preminger

Seconded by: Hermelinda Sapien

3. Older Worker Study

Josh Williams of BW Research provided a presentation on the opportunities and challenges for older workers in today's economy.

4. work2future Foundation Update

work2future Vice Chair Sima Yazdani and Executive Director Jeff Ruster provided a brief update on the work2future Foundation.

5. Summary of Performance

The Executive Director thanked work2future's service partners, business partners, clients and customers for contributing to work2future's success, adding that the November 26, 2012 report to the City of San Jose's Community and Economic Development Committee (CEDC) lays out the lengthy list of work2future's accomplishments from the last 12 months: the 6,000 clients enrolled, the 3,000 clients sent to training, 9 out of 9 performance measures met, tens of thousands of businesses served, and work2future's 85% to 90% customer satisfaction ratings.

The Executive Director thanked the Board for its continued support and guidance throughout the year, and for never losing its focus on work2future's clients.

6. Community Builder Awards

The Executive Director welcomed the 2012 Community Builder awardees and their families.

Partner Awardees:

- Internal Revenue Service/VITA
- Peninsula Family Services

Business Awardees:

- Culinary Staffing of America
- AOpen America
- SlingShot connections

Adult Program Awardees:

- Hector and Maria Oropeza
- Joe Navarez
- Daon Walker

Youth Program Awardees:

- Dante Spears
- Henry Valadez
- Ronald Benton

C. Set Items for Next Agenda

- Health Care Sector Study

D. Announcements

- **Rose Amador:** The La Raza Roundtable, the Hispanic Chamber of Commerce, and the Story Road Business Association are having their Christmas Mixer at CTC's Story Rd. facility from 6:00 p.m. to 8:30 p.m. next Thursday, December 13, 2012, and all are welcome.

E. Next Board Meeting

The next Board meeting is scheduled for **Thursday, March 21, 2013** at 11:30 a.m. at work2future's Business Services and Administration facility, 5730 Chambertin Drive, San Jose, 95118.

V. PUBLIC COMMENT: There were no public comments.

VI. ADJOURNMENT: the meeting was adjourned at 1:23 p.m.