

WORK2FUTURE BOARD OF DIRECTORS MEETING
THURSDAY, DECEMBER 5, 2013
ACTION MINUTES
CTO: 11:50 a.m.

I. QUORUM VERIFICATION:

Present: Rose Amador, Denise Boland, Jeff Burrell, Fabiola Czech, Janeen Dittrick, Joseph Flynn, Richard Friberg, Leslie Gilroy, Bill Guthrie, Sue Koepp-Baker, Glenn Ledet, Rocky Maddex, Olivier Minkowski, Pamela Moore, Steve Preminger, Rashad Said, Hermelinda Sapien, Mitch Schoch, Fernando Sepulveda, Sajeev Sidher, Alex Torres, Lloyd Tran, Henri Villalovoz, Erin Wright, Sima Yazdani.

Absent: Benny Boveda, Jack Estill, Tom Fink, Jose Gonzalez, Dr. Bob Harper, Van Le, George Massoud, Rachel Perez, Dani Sellers, Sean Washington, Bryan VanHuystee.

II. OPENING REMARKS: Read by Chair Joe Flynn.

III. CONSENT ITEMS

ACTION: Upon motion by Rocky Maddex, seconded by Sue Koepp-Baker, and approved, the Board accepted the following consent items:

- (a) Grant Report of November 1, 2013.
- (b) October Training Report of November 7, 2013.
- (c) October Customer Service Report of November 19, 2013.
- (d) Outreach Report of November 18, 2013.
- (e) October BusinessOwnerSpace.com (BOS) Report of November 18, 2013.
- (f) September Budget Variance Report of October 29, 2013.
- (g) Labor Market Information Report of December 1, 2013.
- (h) Performance Report of November 6, 2013.

IV. AGENDA ITEMS

A. Old Business

1. Minutes Approval

ACTION: The Minutes of work2future's September 19, 2013 Board meeting were approved.

Motion: Steve Preminger
Seconded: Hermelinda Sapien
Abstaining: Pamela Moore

B. New Business

1. 2014 work2future Board Meeting Dates

ACTION: Approval of the meeting schedule for 2014 work2future Board of Directors meetings.

Motion: Mitch Schoch

Seconded: Jeff Burrell

2. work2future Foundation Update

Director Christopher Donnelly provided a brief update on the work2future Foundation, discussing the October 17, 2013 and December 5, 2013 meetings of the work2future Foundation Board in terms of actions taken. He explained that the Foundation Board, now with five directors, has approved providers of legal services, workers compensation, payroll services, retirement benefits, deferred compensation, and life insurance. The work2future Foundation Board has also approved a compensation structure with paid time off and holidays for the Foundation, as well as medical, dental, and vision benefits.

3. America's Job Centers of California

This item was deferred by the Chair to the following meeting.

4. Nomination and Election of Chair and Vice Chair

ACTION: Unanimous approval to re-elect Joe Flynn as work2future's Chair.

Nomination: Rashad Said

Seconded: Sima Yazdani

ACTION: Unanimous approval to re-elect Sima Yazdani as work2future's Vice Chair.

Nomination: Denise Boland

Seconded: Joe Flynn

5. Community Builder Awards

Executive Director Jeff Ruster introduced the event by announcing that 2013 is the tenth year that work2future has held its Community Builder Awards. He additionally reviewed the highlights of 2013 and thanked the work2future Board for its support during the business case development and approval process for work2future's alternative service delivery model using the work2future Foundation to operate work2future's service sites and provide direct services to clients.

Outstanding Community Partner Awardees:

- Gwen Ford, Project HIRED
- Dr. Anuradha Basu, San Jose State University
- John Lang and Lisa Ranada, City of San Jose's Office of Economic Development

Outstanding Business Partner Awardees:

- South County Retirement Home, Inc.
- Wells Fargo
- TiVo, Inc.
- Zazzle

Outstanding Adult Program Awardees:

- Marie Sheffield
- Ginger Smith
- Thomas Lyons

Outstanding Youth Program Awardees:

- Kristina Clinton
- Cheyanne Ochoa

C. Set Items for Next Agenda

- Board Retreat

D. Announcements

E. Next Board Meeting

The next Board meeting is tentatively scheduled as a Board of Directors Retreat from 9:00 am through 1:00 pm on **Thursday, March 20, 2014** at a place to be determined.

V. PUBLIC COMMENT: A public comment card was received, but the provider subsequently decided not to make a comment.

VI. ADJOURNMENT: the meeting was adjourned at 1:12 p.m.