

**WORK2FUTURE BOARD OF DIRECTORS MEETING**  
**THURSDAY, DECEMBER 4, 2014**  
**ACTION MINUTES**  
CTO: 11:45 a.m.

work2future's December 4, 2014 Board Action Minutes were prepared by Elizabeth Kaylor and reviewed by Chris Donnelly on December 10, 2014.

WIB STAFF PRESENT: Jeff Ruster, Christopher Donnelly, Elizabeth Kaylor, B.J. Sims, Joy Salandanan, Monique Melchor, Colleen Brennan, Lawrence Thoo, Chiu Tak Cheng, Kevin Bryan, Kyle Ranada, Sundiata Jackson.

WORK2FUTURE FOUNDATION STAFF PRESENT: David Mirrione, Richard Martinez, Sangeeta Durrall, Jennifer Herrera, Ron Lopez, Patricia Martinez, Rafael Cebrero, Mirza Handzar, Allison Tuttle, Dann Bergman, Virginia Shepard, Ana Maria Estrada, Sheila Ngo.

**I. QUORUM VERIFICATION:**

**Present:** Denise Boland, Benny Boveda, Fabiola Czech, Jack Estill, Joseph Flynn, Richard Friberg, Leslie Gilroy, Jose Gonzalez, Dr. Bob Harper, Sue Koepp-Baker, Rocky Maddex, Olivier Minkowski, Pamela Moore, Terry Newman, Steve Preminger, Rashad Said, Mitch Schoch, Alex Torres, Steve Wymer, Sima Yazdani.

**Absent:** Rose Amador-Le Beau, Jeff Burrell, Janeen Dittrick, Van Le, Glenn Ledet, George Massoud, Hermelinda Sapien, Fernando Sepulveda, Bryan VanHuystee, Henri Villalovoz.

**II. OPENING REMARKS:** Read by Chair Joe Flynn.

**III. CONSENT ITEMS**

**ACTION:** Upon motion by Jack Estill, seconded by Denise Boland, and approved, the Board accepted the following consent items:

- (a) Grant Report of November 21, 2014.
- (b) Labor Market Information Report of November 21, 2014.
- (c) October Training Report of November 10, 2014.
- (d) Outreach Report of November 19, 2014.
- (e) September BusinessOwnerSpace.com (BOS) Report of October 29, 2014.
- (f) September 30, 2014 Budget Variance Report of November 4, 2014.
- (g) work2future's Final Performance Report for 2013-2014 and work2future's 1<sup>st</sup> Quarter Performance Report for 2014-2015.
- (h) October Customer Service Report of November 21, 2014.

#### **IV. AGENDA ITEMS**

##### **A. Old Business**

###### **1. Minutes Approval**

**ACTION:** The Minutes of work2future's September 18, 2014 Board meeting were approved.

Motion: Jack Estill  
Seconded: Mitch Schoch

##### **B. New Business**

###### **1. Approval of Board Meeting Dates for 2015**

**ACTION:** Board approval of a schedule of work2future Board of Directors meetings for 2015.

Motion: Steve Preminger  
Second: Steve Wymer

###### **2. Potential Summer Youth Employment Program**

A discussion was held regarding the potential for a summer Youth employment program in 2015.

###### **3. Helping Individuals to Re-Enter Employment (HIRE) Initiative**

A presentation on the HIRE Initiative was provided.

###### **4. Community Builder Awards**

During the Community Builder Award ceremony, work2future recognized organizations and individuals that have helped to make the community a better place.

##### **C. Set Items for Next Agenda**

##### **D. Announcements**

##### **E. Next Board Meeting**

The next Board meeting is scheduled from 11:30 am through 1:30 pm on **Thursday, March 19, 2015** at work2future's Business Services and Administration facility, 5730 Chambertin Drive, San Jose, 95118.

##### **V. PUBLIC COMMENT: none**

##### **VI. ADJOURNMENT: the meeting was adjourned at 1:08 p.m.**