

WORK2FUTURE BOARD OF DIRECTORS MEETING
THURSDAY, MARCH 20, 2014
ACTION MINUTES
CTO: 9:17 a.m.

I. QUORUM VERIFICATION:

Present: Denise Boland, Jeff Burrell, Tom Fink, Richard Friberg, Leslie Gilroy, Jose Gonzalez, Dr. Bob Harper, Sue Koepp-Baker, Van Le, Glenn Ledet, Rocky Maddex, George Massoud, Olivier Minkowski, Pamela Moore, Rachel Perez, Steve Preminger, Rashad Said, Hermelinda Sapien, Mitch Schoch, Danielle Sellers, Fernando Sepulveda, Alex Torres, Bryan VanHuystee, Henri Villalovoz, Sima Yazdani.

Absent: Rose Amador, Benny Boveda, Fabiola Czech, Janeen Dittrick, Jack Estill, Joseph Flynn, Bill Guthrie, Lloyd Tran, Erin Wright.

II. OPENING REMARKS: Read by Vice Chair Sima Yazdani.

III. CONSENT ITEMS

ACTION: Upon motion by Leslie Gilroy, seconded by Bryan VanHuystee, and approved, the Board accepted the following consent items:

- (a) Grant Report of March 1, 2014.
- (b) Labor Market Information Report of March 1, 2014.
- (c) January Training Report of February 11, 2014.
- (d) January Customer Service Report of February 13, 2014.
- (e) January BusinessOwnerSpace.com (BOS) Report of February13, 2014.
- (f) Outreach Report of March 7, 2014.
- (g) January Budget Variance Report of February 28, 2014.

IV. AGENDA ITEMS

A. Old Business

1. Minutes Approval

ACTION: The Minutes of work2future's December 5, 2013 Board meeting were approved.

Motion: Steve Preminger
Seconded: Rocky Maddex

B. New Business

1. Form 700 Update

The Board and staff held a discussion on filing the Form 700 Statement of Economic Interests.

2. 2014-2015 work2future Budget Scenarios

The Board and staff discussed three likely budget scenarios for work2future, since work2future will not receive its actual 2014-2015 allocation amount until later this fiscal year. Given a base case budget of \$8.35M, the \$9.278M and \$7.886M scenarios described how the line items would change if the actual allocation is above or below the base case scenario.

3. work2future Board Retreat

The work2future Board discussed the relationship it will have with the work2future Foundation and self-selected into teams to address the following areas of interest: Fundraising, Technology, Underemployment, and Partnerships. Each team developed an action plan to advance their area of interest.

C. Set Items for Next Agenda

- Report Out from Board Retreat Teams
- Foundation Update
- 2014-2015 Budget

D. Announcements

- **Hermelinda Sapien:** CET will host its annual breakfast on Cesar Chavez's birthday on March 31, 2014 at 7:30 a.m.
- **Richard Friberg:** San Jose Rotary Club, celebrating its 100-year anniversary, will be sponsoring the Rotary Club's 4th of July fireworks display this year.
- **Van Le:** The Asian American Heritage Festival will be held on May 10, 2014 from noon to 9 p.m.; additional information will be provided.
- **Henri Villalovoz:** Santa Clara County Meals on Wheels is celebrating its 40th anniversary.

E. Next Board Meeting

The next Board meeting is tentatively scheduled as a Board of Directors Retreat from 9:00 am through 1:00 pm on **Thursday, June 19, 2014** at 11:30 a.m. at work2future's Business Services and Administration facility, 5730 Chambertin Drive, San Jose, 95118.

V. PUBLIC COMMENT:

- A public comment was provided by Ms. Tamara Davis regarding the 2014-2015 Civil Grand Jury recruitment.

- A public comment was provided by Mr. David Amar regarding work2future services.

VI. ADJOURNMENT: the meeting was adjourned at 12:15 p.m.