

WORK2FUTURE BOARD OF DIRECTORS MEETING
THURSDAY, JUNE 18, 2015
ACTION MINUTES
CTO: 11:50 a.m.

work2future's June 18, 2015 Board Action Minutes were prepared by Elizabeth Kaylor and reviewed by Christopher Donnelly on June 23, 2015.

WIB STAFF PRESENT: Jeff Ruster, Christopher Donnelly, Elizabeth Kaylor, Joy Salandanan, Monique Melchor, Lawrence Thoo, Caroline Netty-Roberts.

WORK2FUTURE FOUNDATION STAFF PRESENT: David Mirrione, Bige Yilmaz

I. QUORUM VERIFICATION:

Present: Rose Amador-Le Beau, Louise Auerhahn, Denise Boland, Jeff Burrell, Jack Estill, Joseph Flynn, Richard Friberg, Jose Gonzalez, Dr. Bob Harper, Van Le, Rocky Maddex, Olivier Minkowski, Steve Preminger, Rashad Said, Mitch Schoch, Bryan VanHuystee, Henri Villalovoz, Steve Wymer.

Absent: Carl Cimino, Janeen Dittrick, Leslie Gilroy, Sue Koepp-Baker, Pamela Moore, Terry Newman, Hermelinda Sapien, Alex Torres, Sima Yazdani.

II. OPENING REMARKS: Read by Chair Joe Flynn.

III. CONSENT ITEMS

Prior to the vote on this item, Rose Amador, Dr. Bob Harper, and Rashad Said left the meeting area based on their declarations of a conflict of interest relating to approval of Consent Items III (j) and/or III (k) and returned to the meeting following the acceptance of the Consent Items. Richard Friberg abstained from the vote on the Consent Items.

ACTION: Upon motion by Mitch Schoch, seconded by Jack Estill, and approved, the Board accepted the following consent items:

- (a) Grant Report of May 15, 2015.
- (b) Labor Market Information Report of May 15, 2015.
- (c) April Training Report of May 15, 2015.
- (d) Outreach Report of May 18, 2015.
- (e) April BusinessOwnerSpace.com (BOS) Report of May 19, 2015.
- (f) March Budget Variance Report of May 13, 2015.
- (g) 3rd Quarter Customer Service Report of June 5, 2015.
- (h) Enrollment and Training Report of May 11, 2015.
- (i) Helping Individuals to Re-Enter Employment (HIRE) Report of May 20, 2015.

- (j) FY 2015-2016 Adult Workshop Providers Funding recommendation to allocate a minimum of \$490,000 of the \$1,088,478 set aside for Adult and Dislocated Worker training, to selected contractors to provide workshops to WIOA Adults and Dislocated Workers, subject to funding availability, as approved to be forwarded by the Executive and Finance Committees at their meetings of June 4, 2015.
- (k) FY 2015-2016 Youth Career Technical Training Providers and Funding recommendations to (1) negotiate and execute one-year agreements with selected providers to provide career technical training to WIOA Youth, and (2) allocate funding in the amount of \$172,627 to selected providers to provide career technical training to WIOA Youth, at a rate not to exceed \$2,000 per participant, subject to funding availability as approved to be forwarded by the Youth Council and Executive Committees at their respective meetings of June 2 and June 4, 2015.

IV. AGENDA ITEMS

A. Old Business

1. Minutes Approval

ACTION: The Minutes of work2future’s March 19, 2015 Board meeting were approved.

Motion: Denise Boland

Seconded: Steve Preminger

B. New Business

1. work2future Performance Update

MIS Program Manager Monique Melchor provided an update to the Board on work2future’s performance to Department of Labor goals and explained the new performance measures under the Workforce Innovation and Opportunity Act (WIOA).

2. FY 2015-2016 Budget

Prior to the discussion and vote on this item, work2future Foundation Board members Denise Boland and Rashad Said left the area for this and the next two agenda items based on their conflict of interest declarations which identified that funding would be made available to the work2future Foundation in the event that these items are approved.

Executive Director Jeff Ruster presented the item to the Board.

ACTION: Unanimous Board approval of the proposed work2future Workforce Investment Board Program Operating Budget for FY 2015-2016 and Proposed Funding Distribution to work2future Foundation.

Motion: Steve Preminger

Second: Jack Estill

3. **FY 2015-2016 Agreement with work2future Foundation**

Director Christopher Donnelly presented this item to the Board.

ACTION: Approval to negotiate and execute an amendment to the current agreement with the work2future Foundation to provide direct client services to adult and youth clients in work2future facilities for an amount not to exceed \$3,172,571.

Motion: Rocky Maddex
Second: Jeff Burrell

4. **San Jose Works Initiative Funding**

The Executive Director presented this agenda item to the Board.

ACTION: Approval to accept \$656,726 of funding proposed for the San Jose Works Initiative (SJ Works)

Motion: Steve Preminger
Second: Rocky Maddex

5. **Workforce Innovation and Opportunity Act (WIOA) Update**

Immediately prior to this item being heard, work2future Foundation Board members Denise Boland and Rashad Said returned to the meeting area.

The Director provided an update on implementation of the new WIOA legislation.

6. **work2future's Construction Study**

Craft Consulting Group presented work2future's Construction Study to the Board.

C. Set Items for Next Agenda

- WIOA Legislation Update
- Gilroy Job Center Update
- Procurement Timeline
- Final Performance

D. Announcements

- **Director Christopher Donnelly:** The San Francisco WIB will provide a presentation on June 29, 2015 regarding their study on jobs for the future.

E. Next Board Meeting

The next Board meeting is scheduled from 11:30 am through 1:30 pm on **Thursday, September 17, 2015** at work2future's Business Services and Administration facility, 5730 Chamberlin Drive, San Jose, 95118.

V. PUBLIC COMMENT: none

VI. ADJOURNMENT: the meeting was adjourned at 1:28 p.m.