

WORK2FUTURE BOARD OF DIRECTORS MEETING
THURSDAY, SEPTEMBER 17, 2015
ACTION MINUTES
CTO: 11:50 a.m.

work2future's September 17, 2015 Board Action Minutes were prepared by Elizabeth Kaylor and reviewed by Christopher Donnelly on September 23, 2015.

WDB STAFF PRESENT: Jeff Ruster, Christopher Donnelly, B.J. Sims, Elizabeth Kaylor, Monique Melchor, Lawrence Thoo, Bige Yilmaz.

I. QUORUM VERIFICATION:

Present: Rose Amador-Le Beau, Louise Auerhahn, Anil Babbar, Denise Boland, Janeen Dittrick, Jack Estill, Joseph Flynn, Richard Friberg, Jose Gonzalez, Dr. Bob Harper, Van Le, Pamela Moore, Terry Newman, Steve Preminger, Rashad Said, David Wahl, Sima Yazdani.

Absent: Jeff Burrell, Carl Cimino, Leslie Gilroy, Sue Koepp-Baker, Olivier Minkowski, Hermelinda Sapien, Mitch Schoch, Bryan VanHuystee, Steve Wymer.

II. OPENING REMARKS: Read by Vice Chair Sima Yazdani.

III. CONSENT ITEMS

ACTION: Upon motion by Jack Estill, seconded by Steve Preminger, and approved, the Board unanimously accepted the following consent items:

- (a) Grant Report of September 3, 2015.
- (b) July Enrollment and Training Report of August 7, 2015.
- (c) June Training Summary Report of September 3, 2015.
- (d) Outreach Report of September 3, 2015.
- (e) July BusinessOwnerSpace.com (BOS) Report of September 3, 2015.
- (f) July Budget Variance Report of August 26, 2015.
- (g) 4th Quarter Customer Service Report of August 19, 2015.

IV. AGENDA ITEMS

A. Old Business

1. Minutes Approval

ACTION: The Minutes of work2future's June 18, 2015 Board meeting were approved.

Motion: Hermelinda Sapien
Seconded: Jack Estill

B. New Business

1. Final FY 2014-2015 Department of Labor Performance

MIS Program Manager Monique Melchor provided an update to the Board on work2future's performance to Department of Labor (DOL) goals, mentioning that the State requires performance at 80% of DOL goals, and that work2future's local performance targets are set at 100% of the DOL goals. For 2014-2015, work2future exceeded all nine of its performance measures at the 100% level.

2. WIOA Career Pathways Sector Initiative

Executive Director Jeff Ruster presented this item to the Board regarding work2future's initiative to support the manufacturing sector. He mentioned that work2future will receive grant funding to support manufacturing, one of its key sectors. In partnership with Jabil, other local manufacturers, and community colleges, work2future is designing training programs tailored to its youth and adult clients.

3. TechHire Initiative

Director Christopher Donnelly presented this item to the Board, saying that on August 4, 2015 the White House had designated San José as a TechHire City, one of 31 cities nationwide that have committed to creating career pathways to tech jobs and meeting employer demand.

[With the approval of the Chair and Board, items IV(B)7 and IV(B)8 were heard out of order following agenda item IV(B)3.]

4. Sector Partnership National Emergency Grant

Prior to the discussion and vote on this item, work2future Foundation Board members Denise Boland, Rashad Said, and Sima Yazdani left the area for this item based on their conflict of interest declarations which identified that funding would be made available to the work2future Foundation in the event that these items are approved.

The Director presented this item to the Board, explaining that work2future was one of six or seven California workforce boards selected to receive this grant through the State's Employment Development Department.

ACTION: Approval to accept \$1,000,000 of State Employment Development Department funding to assist long-term unemployed individuals to reenter the workforce.

Motion: Jack Estill
Second: Steve Preminger
Abstaining: Richard Friberg

5. FY 2016-2017 Budget

Immediately prior to this item being heard, work2future Foundation Board members Sima Yazdani and Rashad Said returned to the meeting area.

The Executive Director presented this item to the Board to provide information on work2future's FY 2016-2017 budget.

6. Adult and Youth Services RFP/RFO Timeline

Director Christopher Donnelly presented this item to the Board, providing information regarding the procurement of Adult/Dislocated Worker and Youth services, training, and workshops.

7. Santa Clara County Youth Works and San José Works Youth Summer Employment Program Updates

The Executive Director reported on the highlights of the City and County summer youth employment programs.

8. Workforce Innovation and Opportunity Act (WIOA) Update

The Director provided an update on implementation of the new WIOA legislation.

C. Set Items for Next Agenda

- Santa Clara County Youth Works
- TechHire Update
- Budget
- PowerPathways Program

D. Announcements

- **Executive Director:** Introduced new work2future Board members Anil Babbar of Pacific Gas and Electric and David Wahl of Jabil Circuit, Inc.

E. Next Board Meeting

The next Board meeting is scheduled from 11:30 am through 1:30 pm on **Thursday, December 10, 2015** at work2future's Business Services and Administration facility, 5730 Chambertin Drive, San Jose, 95118.

V. PUBLIC COMMENT: none

VI. ADJOURNMENT: the meeting was adjourned at 1:15 p.m.