

BOARD OF DIRECTORS MEETING ACTION MINUTES
DECEMBER 8, 2016
Called to Order: 11:43 a.m.

Prepared by Nguyen Pham; approved by Lawrence Thoo

I. QUORUM VERIFICATION

Present: Louise Auerhahn, Bob Harper, Pamela Moore, Steve Preminger, Jeff Pallin, Henri Villalovoz, Jack Estill, Joseph Flynn, Richard Friberg, Leslie Gilroy, Blanca Gomez, Sue Koepp-Baker, Van Le, Brynt Parmeter, Rashad Said, George Chao, Derrick Seaver

Absent: Sima Yazdani, Jose Gonzalez, Jeff Burrell, Mitch Schoch, David Wahl, Rose Amador, Denise Boland, Carl Cimino

II. OPENING REMARKS: Read by Chair Flynn, who also introduced two new Board members, Mr. Chao and Mr. Parmeter.

III. CONSENT ITEMS

ACTION: It was moved by Mr. Preminger, seconded by Ms. Koepp-Baker and approved unanimously to accept the following:

- (a) Program Services Report for September 30, 2016
- (b) HIRE Report of October 25, 2016

IV. AGENDA ITEMS.

A. Old Business

1. Minutes Approval

ACTION: Upon a motion by Ms. Sue Koepp-Baker, seconded by Mr. Jack Estill, minutes of the September 15, 2016 Board meeting were approved unanimously. Ms. Blanca Gomez abstained.

B. New Business

1. Online Training Vendors

Contracts Manager Colleen Brennan reported on the October 20, 2016 Executive Committee's unanimous approval of seven firms: Advanced Vocational Institutes, Learning, Inc., Lynda.com, NY Wired for Education, Pluralsight LLC, Simplilearn Americas, Inc., and Treehouse Island, Inc.—to (1) provide online training to WIOA Adults and Dislocated Workers and Youth, and (2) allocate a pool of FY 2016-2017 funding in the amount of \$158,860 to provide Online Training to WIOA Adults and Dislocated Workers and Youth, subject to funding availability.

2. Local and Regional Plans Update

Director Christopher Donnelly introduced Jessie Oettinger, Social Policy Research Associates, planning consultants, who presented an update on the development of the WIOA-required Local and Regional Plans.

3. Cost-Sharing MOUs

Director Donnelly reported on the status of WIOA-mandated cost-sharing agreements between the local workforce development board and its partners.

4. 2017 Meeting Schedule

ACTION: Mr. Flynn presented a proposed schedule of regular meetings of the Board of Directors for Calendar Year 2017. It was moved by Mr. Estill, seconded by Mr. Said, and approved unanimously to adopt the following schedule:

- Thursday, March 16, 2017
- Thursday, June 15, 2017
- Thursday, September 21, 2017
- Thursday, December 7, 2017

5. Community Builder Awards

Mr. Flynn and Executive Director Jeff Ruster introduced the Community Builder Awards presentation. Councilmember Johnny Khamis offered congratulatory remarks. The following individuals were recognized:

Outstanding Partner Awards

- Neelam Naidu, Office of the City Attorney, City of San Jose
- Victoria Joseph, Citi Community Development
- Sovandy Hang, The Hub, Foster Youth Resource Center
- Louise Auerhahn, Working Partnerships USA

Outstanding Adult Program Awards

- Devin Tryon
- Sahar Soufi
- Alex Senegal

Outstanding Youth Program Awards

- Salvador Montelongo
- Nataly Ceja-Sanchez
- Michael Rene Morales

C. Set Items for Next Agenda: Local and Regional Workforce Development Plans update.

D. Announcements: Mr. Donnelly announced that a WIOA Plan regional stakeholders meeting would take place at 2:00 p.m.

E. Next Meeting

The next Board of Directors' meeting is scheduled to take place on Thursday, March 16, 2017, 11:30 a.m.–1:30 p.m.

V. PUBLIC COMMENT: None

VI. ADJOURNMENT: 1:22 p.m.

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