

work²future

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YOUTH COMMITTEE AGENDA

Tuesday, May 24, 2016

1:30 p.m. – 3:30 p.m.

work2future Business & Administrative Offices

5730 Chambertin Drive

San Jose, CA 95118

408.794.1162

www.work2future.biz

Denise Boland, Chair
Bryan VanHuystee, Vice Chair
Christopher Donnelly, Secretary
Eunice Wilson, Committee Staff

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http://www.sanjoseca.gov/clerk/cp_manual/CPM_0_15.pdf

For questions regarding this agenda, please call Eunice Wilson at (408) 794.1162. To request an accommodation or alternative format for work2future meetings, events or printed materials, please call Eunice Wilson at (408) 794.1162 or call 408.294.9337 (TTY) as soon as possible, but at least three business days before the meeting/event.

NOTICE TO THE PUBLIC

Good afternoon, my name is Denise Boland, and in my capacity as Chair of the Youth Council, I would like to welcome you to the Youth Committee meeting of May 24, 2016.

Members of the public who wish to address the Committee should identify themselves and state their addresses for the record. You should complete a blue Comment Card located near the door, prior to making comments, and hand to any [work2future](#) staff member.

The procedure for this meeting is as follows:

- The Committee Secretary will verify quorum; the Chair will read the opening remarks.
- Members of the public wishing to make a comment will be given two (2) minutes each to comment.
- [work2future](#) staff and/or Committee Members will present recommendations for each action item on the agenda.
- Committee members may ask questions of [work2future](#) Staff and other Committee Members.
- The Committee may take action on any item designated as an action item.
- Copies of the agenda have been placed on the table near the door for your convenience.
- [work2future](#) Committee members may only discuss items listed on the Agenda pursuant to the “Brown Act.”

YOUTH COMMITTEE MEETING
May 24, 2016
1:30 p.m. – 3:30 p.m.

ORDER OF BUSINESS

I. QUORUM VERIFICATION

II. OPENING REMARKS

III. CONSENT ITEMS {Action}

Recommendations:

- (a) Accept the Enrollment and Training Report of May 16, 2016.

IV. AGENDA ITEMS

A. Old Business

1. Minutes Approval {Action}

Approval of the March 1, 2016 work2future Special Youth Council Committee meeting Minutes.

B. New Business

1. Youth Performance Enrollment Update {Discussion}

Monique Melchor, MIS Program Manager

An update will be provided regarding work2future's current performance as it relates to the Workforce Innovation and Opportunity Act (WIOA) Youth indicators.

2. WIOA Update {Discussion}

Monique Melchor, MIS Program Manager

An update will be provided regarding implementation of the Workforce Innovation and Opportunity Act.

3. FY 2016-2017 Budget Update {Discussion}

Joy Salandanan, Fiscal Manager

An update will be provided on work2future's FY 2016-2017 budget.

4. TechHire and Tech Cadre Program Update {Discussion}

Jon Rubin, Senior Project Manager

An update will be provided on the work2future Tech Hire and Tech Cadre Programs.

Anticipated Ending Times (an item may be heard before or after these ending times):

1:31 p

1:35 p

1:40 p
10 min.

1:50 p
10 min.

2:00 p
10 min.

2:10 p
10 min.

5. **City of San Jose and County of Santa Clara Summer Employment Programs Update {Discussion}** 2:20 p
10 min.
Christopher Donnelly, Director

Updates will be provided on the City of San Jose’s and the County of Santa Clara’s 2016 Youth Summer Employment Program

6. **work2future America’s Job Center of California Update {Discussion}** 2:30 p
10 min.
Christopher Donnelly, Director

An update will be provided on work2future’s America’s Job Centers of California.

7. **New Youth Career Technical Training and Workshop Providers {Discussion}** 2:40 p
15 min.
Colleen Brennan, Contracts Manager

New youth Career Technical Training Programs and Workshop Providers for the 2016/2017 Fiscal year will be reviewed.

8. **New Committee Members {Discussion}** 2:55 p
20 min.
Denise Boland, Youth Committee Chair

A discussion on ways of attracting and securing new youth committee members to assist with developing and supporting work2future’s youth related activities and services.

C. Set Items for Next Agenda

D. Announcements

E. Next Meeting

The next Youth Committee meeting is tentatively scheduled to take place at 1:30 p.m. on October 25, 2016 at work2future’s Business & Administrative Offices, at 5730 Chambertin Drive, San Jose, 95118.

V. PUBLIC COMMENT

VI. ADJOURNMENT

CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN THE COUNCIL CHAMBERS AND COMMITTEE ROOMS

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, its Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

1. Public Meeting Decorum:

- a) Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b) Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
- c) Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
- d) Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
- e) Persons in the audience will not place their feet on the seats in front of them.
- f) No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
- g) All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

2. Signs, Objects or Symbolic Material:

- a) Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions:
 - No objects will be larger than 2 feet by 3 feet.
 - No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
 - The items cannot create a building maintenance problem or a fire or safety hazard.
- b) Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
- c) Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser

**CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN
THE COUNCIL CHAMBERS AND COMMITTEE ROOMS (CONT'D)**

pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

3. Addressing the Council, Committee, Board or Commission:

- a) Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
- b) Meeting attendees are usually given two (2) minutes to speak on any agenda item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Applicants and appellants in land use matters are usually given more time to speak.
- c) Speakers should discuss topics related to City business on the agenda, unless they are speaking during open forum.
- d) Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
- e) Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
- f) If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
- g) Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Almaden Winery Community Center, 5730 Chambertin Drive, San Jose, California at the same time that the public records are distributed or made available to the legislative body.

III

Consent Items

- (a) Accept the Enrollment and Training Report of May 16, 2016.

[Action]

**ADULT/DISLOCATED WORKER/YOUTH ENROLLMENT
TRAINING & CAREER SERVICES REPORT**

REPORT DATE: May12, 2016

Reporting Period: April 1 – 30, 2016

Prepared by Monique Melchor and approved by Christopher Donnelly on May 12, 2016

ADULT & DISLOCATED WORKER ENROLLMENTS AND SERVICES

- A - 1,836 Number of Existing Carryover customers as of July 1, 2015
- B - 1,914 New customer enrollments as of July 1, 2015 (214 for the month of April)
- C - 808 Total exited
- D - 2,942 Total active customers (A+B-C) = D

CAREER SERVICES PROVIDED TO ADULT & DISLOCATED WORKERS

3,287 Services for the month of April 2016

44,650 Services provided from April 2015 through March 2016

ADULT & DISLOCATED WORKER ENROLLMENTS AND TRAINING SERVICES

ENROLLMENTS	GOAL	ACTUAL	% OF GOAL	PROJECTED/REVISED	% OF PROJECTED
ADULT & DISLOCATED WKR	2,270	1,914	84%	2,270	84%

*TRAINING	GOAL	ACTUAL	% OF GOAL	PROJECTED/REVISED	% OF PROJECTED
ADULTS & DISLOCATED WKR	1,299	1,297	99.85%	1,299	99.85%

YOUTH ENROLLMENTS AND TRAINING SERVICES

YOUTH ENROLLMENTS	ORIGINAL GOAL	ACTUAL	% OF ORIGINAL GOAL	PROJECTED/REVISED	% OF PROJECTED
REGULAR & TECH CADRE	235	173	74%	190	91%

**YOUTH TNG: ETPL/COHORT/OJT	GOAL	ACTUAL	% OF GOAL	PROJECTED/REVISED	% OF PROJECTED
REGULAR	60	23	38%	60	38%

***WORK EXPERIENCE (WEX) + INTERNSHIPS	ORIGINAL GOAL	ACTUAL	% OF ORIGINAL GOAL	PROJECTED/REVISED	% OF PROJECTED
REGULAR	245	16	7%	143	11%

Note: 135 youth clients have earned industry-recognized certifications.

*Does not include 12+ hours' certificate/non certificate workshops.

**A meeting was held with WI and Foothill regarding cohort training to interest and qualify youth for the training.

***The Foundation is realigning resources to develop WEX opportunities in Gilroy and other WEX in conjunction with Youth Summer Employment Program partners; the Foundation will meet the projected/ revised Work Experience and Internships goal contingent upon meeting the enrollment goal.

IV (A) (1)

Meeting Minutes

[Action]

**YOUTH COUNCIL COMMITTEE
DRAFT MEETING MINUTES
TUESDAY, MARCH 1, 2016**

CTO: 1:31 p.m.

These minutes were prepared by Eunice Wilson and reviewed by Chris Donnelly on April 13, 2016.

work2future WDB staff present: Chris Donnelly, Eunice Wilson, Joy Salandanan, Meredith Studebaker, Monique Melchor, Sofia Toscano.

I. QUORUM VERIFICATION

Members in Attendance: Denise Boland, Philip George, Seth Goldstein, Bryan VanHuystee.

Members Absent: David Torres, Kathryn Thompson, Van Le.

II. OPENING REMARKS

Committee Chair Denise Boland opened the meeting with Opening Remarks.

III. CONSENT ITEMS – None.

IV. AGENDA ITEMS

A. Old Business

1. Approval of Minutes

The Minutes of the Youth Council Committee meeting held on October 27, 2015 were approved as presented.

Motion: Bryan VanHuystee

Second: Seth Goldstein

B. New Business

1. work2future Youth Performance Update

Monique Melchor, work2future's MIS Program Manager, provided an update regarding work2future's current performance, in relation to the Workforce Innovation and Opportunity Act (WIOA) Youth Indicators.

2. WIOA Performance Indicators

Monique Melchor provided an overview of the New WIOA Performance Indicators, focusing on the main changes, implementation timetable, the main challenges, and briefly discussed the differences between WIA and WIOA performance measures.

3. TechHire Initiative and Tech Cadre Update

Chris Donnelly, Director, presented an update on the TechHire initiative, Tech Cadre, and related activities, mentioning that the White House announced San Jose has been designated a TechHire City. The Director also mentioned that WDB work2future is in the process of applying for a Department of Labor (DOL) grant up to four million dollars. The DOL grant requires 25% matching funds and is for four years of serving up to 450, 17 to 29 year old youth with barriers to employment and/or education.

Richard Martinez, Youth Program Manager of work2future Foundation, provided additional Tech Cadre program information.

4. Youth Services RFP/RFQ Timeline

The Director provided a brief description of work2future's youth services RFP and RFQ, discussed the process and timeline, and mentioned that the RFP process was extended one week due to an objection that was received.

5. WIOA Update

Monique Melchor provided an update on the new Workforce Innovation and Opportunity Act (WIOA) legislation which replaces the Workforce Investment Act (WIA), including anticipated implementation next steps.

Monique Melchor and the Director discussed the WIOA mandate which requires local WDBs to have a Memorandum of Understanding (MOU) in place with core partners by June 30, 2016 and work2future's plan to decrease the number of MOUs required.

6. FY 2016-2017 Budget Update

Joy Salandanan, work2future's Fiscal Manager, provided a budget update on work2future's FY 2016/2017, mentioning key changes, other considerations, future cost reduction plans, and three budget scenarios provided to the work2future Board.

The Director announced that the Mayor of San Jose will provide details on a Summer Youth employment program during the upcoming State of The City Address.

C. Set Items for Next Agenda

- Youth performance enrollment update
- Tech Cadre program update, including future plans for internships

- New programs for next fiscal year
- City of San Jose and County of Santa Clara summer employment update
- WIOA Update
- New committee members

D. Announcements

- March 2, 2016, work2future Job Fair, technical concentration.
- March 9, 2016, Great America's job recruitment for 16 year olds and above.
- March 29, 2016, work2future Job Fair at Shirakawa.
- Expected changes in Medi-Cal's coverage parameters for undocumented workers.
- 40 openings for females in the Job Corp's residential program.

E. Next Meeting

The next meeting of the YCC is currently scheduled for May 24, 2016 at 1:30 p.m. at the work2future Youth Training Center, 2072 Lucretia Ave., San Jose, CA.

V. PUBLIC COMMENT – None.

VI. ADJOURNMENT

The meeting adjourned at 2:37 p.m.

IV (B) (1)

Youth Performance Enrollment Update

[Discussion]

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Prepared by Meredith Studebaker and Approved by Monique Melchor on May 19, 2016

YOUTH OUTCOMES July 1, 2015 - April 30, 2016

2015-2016 YOUTH ENROLLMENTS AND TRAINING SERVICES

Program	Goal	Actual	% of Goal	Projection	% of Projection
Youth Reg/TC	235/190	173	91%	190	91%

YOUTH ENROLLMENTS AND TRAINING SERVICES

YOUTH TNG: ETPL/**COHORT/OJT	GOAL	ACTUAL	% OF GOAL	PROJECTED/REVISED	% OF PROJECTED
REGULAR	60	23	38%	60	38%

23: OJT's – San Jose Conservation Corps

***WORK EXPERIENCE (WEX) + INTERNSHIPS	ORIGINAL GOAL	ACTUAL	% OF ORIGINAL GOAL	PROJECTED/REVISED	% OF PROJECTED
REGULAR	245	16	7%	143	11%

TRAINING PROVIDED	TRAINED TO DATE
NRF & Custer Service with SERVSAFE	135*

*135 youth clients have earned industry-recognized certifications.

**A meeting was held with WI and Foothill regarding cohort training to interest and qualify youth for the training.

***The Foundation is realigning resources to develop WEX opportunities in Gilroy and other WEX in conjunction with Youth Summer Employment Program partners; the Foundation will meet the projected/revise Work Experience and Internships goal contingent upon meeting the enrollment goal.

IV (B) (2)

WIOA Update

[Discussion]

WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) KEY UPDATES AND IMPLEMENTATION STEPS

Prepared by Monique Melchor and approved by Chris Donnelly on May 17, 2016

- On May 26, 2015, work2future received notice from the California Workforce Investment Board (CWIB) that it had received work2future's application for Local Area Designation as a Local Workforce Development Area (local area) under the new WIOA legislation, and that the CWIB has determined that work2future has met the eligibility requirements for initial designation. This is for the period July 1, 2016 through June 30, 2018.
- On April 16, 2015, DOL announced the concurrent publication of five "Notices of Proposed Rule-Making" (NPRM) to implement WIOA - NPRMs provide a framework and guidelines for implementation
 - The DOL's Only NPRM and the Joint NPRM (DOL and DOE) are both open to public comment and review for 60 days (until June 16, 2015)
- Final rules to implement WIOA are anticipated to be issued in late June 2016
- The Bay/Peninsula Region Workforce Development Board(s) staff are involved in the DOL challenge-Human Center Design Training program looking at ways to improve the client experience when interfacing with the workforce system. From designing better customer service satisfaction survey instruments, to recommending changes in facility and service delivery models, this approach is predicated on looking at the program not through the lens of compliance and requirements, but from the end user our customer.
- A One Stop partner's group has been meeting for the last two months to prepare the One Stop MOU. The Workforce Development Board (WDB) anticipate sending the draft MOU to the City Attorney for review in May. The WDB will be executing separate MOU's with the County of Santa Clara and the California Employment Department, all other partners will be under one MOU.

work2future staff continue to develop internal work plans for future modification in areas; such as, Job Center operations, board governance, and its service delivery and funding models.

Anticipated Implementation Steps

- July 1, 2016: Subsequent Local Board Recertification takes effect
- July 1, 2016: Signed One-Stop MOU's with Partners must be in place by July1, 2016
- Use of common One-Stop delivery identifier must be implemented (no later than the start of 2nd full PY)
- July 1, 2017: Subsequent Local Area Designation takes effect
- July 1, 2018: One-Stop Infrastructure cost requirements take effect

IV (B) (3)

FY 2016-2017 Budget Update

[Discussion]

YOUTH COUNCIL
 May 24, 2016
 Budget Update

❖ In April 2016, staff received notification from the State of its actual allocation as follows:

- Youth Program - \$2,502,712
- Adult Program - \$2,363,959
- Dislocated Worker Program
- **Total Allocation - \$7,530,334**

❖ Overall WIOA funding for FY 2016-2017 decreased by 7% compared to the current WIOA allocation; 3% compared to the Base Scenario approved by the Board in 3/16:

Allocation	Proposed Adult	Proposed Dislocated Worker	Proposed Youth	Proposed Budget 16-17
16-17 Actual Allocation (\$7.5m)	\$2,363,959	\$2,663,663	\$2,502,712	\$7,530,334
15-16 Current Allocation (\$8.1m)	\$2,510,990	\$2,957,993	\$2,657,475	\$8,126,458
Change in \$	-\$147,031	-\$294,330	-\$154,763	-\$596,124
Change in %	-6%	-10%	-6%	-7%
Base Case Scenario (\$7.7m)	\$2,385,441	\$2,810,093	\$2,524,601	\$7,720,135
Change in \$	-\$21,482	-\$146,430	-\$21,889	-\$189,801
Change in %	-1%	-5%	-1%	-3%

❖ Staff is currently drafting a Proposed Budget for 2016-2017 which includes a distribution to the selected service providers (work2future Foundation and Eckerd Youth Alternative, Inc.) will be submitted to the Finance Committee and the Executive Committee on June 2, 2016 and to the Board on June 16, 2016.

❖ Of the total Youth Program allocation, the State mandates that 20% or \$450,488 of the Youth program allocation (90% of the total allocation, net of administrative allocation of 10%) be set aside to for paid and unpaid work experienced program that include academic and occupational skills training. These program investments may include summer and year-round employment opportunities, pre-apprenticeships programs, internships, job shadowing, and OJT training.

IV (B) (4)

TechHire and Tech Cadre
Program Update

[Discussion]

Tech Cadre

work2future starts its Tech Cadre cohort training, in which participants will prepare for the COMPTIA A+ certification. This first cohort started on March 21, 2016 when 14 young adults began special activities including campus tours of San Jose City College, met their instructor and received an overview of course requirements. All 14 of those enrolled completed work readiness training, but only 10 continued into the CompTIA A+ cohort training.

4 youth left program for a variety of personal reasons:

- One youth needed immediate employment and the work2future foundation assisted in helping that individual find employment.
- One youth was not able to find child care in time for the cohort training, but now has childcare and with the assistance of staff is now employed.
- One youth enrolled in college, and we helped find a part-time job.
- One youth had serious personal issues, and opted out of the program.

We continue to provide WIOA service to all youth

The Tech Cadre is a new pilot program and as we learn we are modifying the delivery model to better fit our participants. This is a rigorous adult standard, and the young adults are working hard to become test ready. There will be lessons learned, and implemented as the Tech Cadre evolves.

- The participants then began preliminary Tech Cadre work readiness preparation, including attainment of basic employment survival skills- and Customer Service training through the National Retail Association's customer service certification program.
- On March 25, 2016 they started A+ training at San Jose City College with Workforce Institute.
- The participants were recruited specifically for Tech Cadre and include referrals from Year Up who can improve their eligibility for that program by attaining an A+ certification. This training allows them to become certified for Help Desk Technician training and Computer User Support Specialist positions. The median age of this Tech

Cadre cohort is 23, which is two years older than the general WIOA youth median of 21. All of the Tech Cadre members are high school graduates.

- Program funding is from WIOA and the City of San Jose. Participants are expected to serve in internships.

TechHire Update

- On March 11, 2016 the San Jose TechHire team submitted our formal proposal to the Department of Labor, Employment and Training Administration in response to Funding Availability Announcement (FOA): FOA-ETA-16-05 through the online Grants.gov process
- TechHire Staff from work2future and the Mayor's Office have been working to maintain and enhance relationships with Employers who are part of our TechHire proposal
- TechHire staff is using varied Employer Engagement strategies to create more employment options for our job seekers
 - Direct Outreach and Contacts
 - San Jose/Silicon Valley Chamber of Commerce
 - Silicon Valley Leadership Group
- TechHire staff is working with intermediaries in the Manufacturing Sector to both learn more about their needs, and to grow opportunities for our participants – Both Mannex and Next Flex work with Silicon Valley manufacturers.
- TechHire staff is working with employers to learn about their needs for incumbent worker training and work2future staff is validating the needed training areas, numbers to be served, expected outcomes for the companies and the employees.
- Our best estimate on when we will hear about award notification of the TechHire proposal is some time during June 2016.

IV (B) (5)

City of San Jose and County of Santa Clara Summer Employment Programs Update

[Discussion]

work2future Summer Employment Programs

San Jose Works 2.0

The San Jose Works 2.0 will provide 1,000 youth ages 14-29, with subsidized and unsubsidized employment opportunities. Approximately 850 of the youth will be connected to the Mayor's Gang Prevention Task Force (MGPTF) and will live in gang-impacted areas, with the remaining 150 youth from other parts of San Jose. Park and Recreation and Neighborhood Services Department (PRNS) will implement the program in partnership with the Office of Economic Development's work2future program.

PRNS will focus principally on younger youth, ages 14-17, and will work with BEST agencies and other MGPTF stakeholders to identify the youth to be served. PRNS will provide case management, job readiness and leadership training and supportive services for these youth. Youth will be placed in community centers, libraries, and non-profit agencies.

work2future will serve an additional 500 youth. Of these, 350 youth will be ages 18-24 and will also live in gang-impacted neighborhoods. An additional 150 youth, ages 18-29, will be sourced on a City-wide basis. All 500 youth served by work2future will be placed in employment opportunities with private companies. work2future will also provide job counseling, supportive services, job readiness and financial literacy training and follow-up and retention for the subset of 350 youth, while the principal support for the 150 youth will be access to job fairs, specialized recruitments, and other direct employment support.

Santa Clara County Works 2.0

The proposed Santa Clara County Program will serve approximately 100 youth ages 16 to 24 years old whose families reside in Santa Clara County and are receiving benefits through CalFresh, Foster Care and Needy Families. Services provided will include workshops designed to enhance participants' job readiness, development of worksites, placement of participants, and support to ensure the successful performance of participants. Services will be provided throughout the County, including the Social Services Agency's Employment Service site in North County, work2future's Youth Training Center in San José, work2future's Job Center service sites in Morgan Hill and Gilroy, The HUB, and potentially in other locations.

The grant funding of \$356,846 from the County of Santa Clara will provide contractual services through the Foundation while the City of San José's work2future will be responsible for administrative and program oversight.

- The approval for funds will be going to City Council on June 14, 2016.
- Santa Clara County will be running a program for 200 CalWORKs youth, ages 16 to 18 year old.

IV (B) (6)

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America's Job Center
Of California Update

[Discussion]

San Jose American Job Center Update

Prepared by Monique Melchor and approved by Chris Donnelly on May 16, 2016

Gilroy:

work2future closed the Gilroy Job Center on March 18, 2016 and vacated the site on March 31, 2016. The AJCC then collocated with the County of Santa Clara's Social Services Agency at their Gilroy facility at 379 Tomkins Court, on April 1, 2016, at no cost to work2future. As part of the relocation efforts, work2future has had conversations with EDD which indicate that EDD is interested in relocating to Gilroy, once additional space becomes available, sometime late Fall 2016

Morgan Hill:

With the relocation of the Gilroy One Stop to the SCC SSA location, work2future is considering moving out of the Morgan Hill location sometime late Fall 2016. This move will generate an annual savings of \$24,000.

work2future Administrative Center - Almaden

As part of budget savings plan for 2016-17, work2future is considering relocating staff from the first floor at the Almaden Winery to the second floor, resulting in an annual cost saving for work2future of \$40,000.

Youth Center – Shirakawa

An opportunity has arisen for the Vietnamese Community Center (VCC) to collocate at the Shirakawa Community Center with the work2future Foundation. The space to be utilized by the VCC will be fully paid for by the City of San Jose and no work2future funding will be required. Furthermore, the City is considering funding the update of the computers and printers at Shirakawa Community Center resulting in potential saving of \$47,000. This plan is to take effect in the Fall of 2016.

IV (B) (7)

New Youth Career Technical Training and Workshop Providers

[Discussion]

Youth Career Technical Training and Workshops RFQ

Career Technical Training

Career Technical Training provides youth clients with the skills they need to begin a career in a specific field. Career Technical Training vendors will be paid at the rate of \$2,000 per client.

Of the three organizations that proposed to provide Career Technical Training, all three received scores that met the minimum threshold to qualify to be on the Career Technical Training Provider List:

Proposing Organization	Type of Training
Eckerd Youth Alternatives, Inc. (formerly Henkels & McCoy, Inc.)	Training primarily in the areas of retail and hospitality, and safe food handling. Each of these career technical training programs will provide work2future youth clients with a nationally recognized certificate.
The Metropolitan Education District	A large variety of programs including trainings that prepare youth for careers in business, building trades, information and communication technology, and manufacturing.
Workforce Institute	Programs focus on hospitality, advanced manufacturing, and construction/pre-apprenticeship. Workforce Institute is also prepared to offer trainings in entrepreneurship and information and communication technology.

Youth Pre-Vocational Workshops

Pre-vocational workshops will provide youth with the basic soft skills and computer skills they will need to succeed. Workshops vendors will be paid at the rate not to exceed \$90 per workshop hour.

Of the four organizations that proposed to provide Workshops, three received scores that met the minimum threshold to qualify to be on the Youth Workshops Provider List:

Proposing Organization	Type of Workshops
Eckerd Youth Alternatives, Inc. (formerly Henkels & McCoy, Inc.)	Workshops in a variety of subjects including bookkeeping and accounting, graphics and design, business etiquette and ethics, as well as Microsoft Office skills.
The Metropolitan Education District	Basic computer skills as well as employability skills.
Workforce Institute	Workshops with a broad range of topics including communication skills, critical thinking, problem solving, and technical writing.

IV (B) (8)

New Committee Members

[Discussion]

IV (C)
Set Items for Next Agenda

IV (D)
Announcements

IV (E)
Next Meeting

The next Youth Committee meeting is tentatively scheduled to take place at 1:30 p.m. on October 25, 2016 at work2future's Business & Administrative Offices, at 5730 Chambertin Drive, San Jose, 95118.

V
Public Comment

VI
Adjournment