
**SILICON VALLEY
WORKFORCE
INVESTMENT
NETWORK**

FINANCE COMMITTEE MEETING

February 14, 2006

Afternoon Session 3:00 p.m.

San Jose One Stop
Mt. Hamilton Conference Room
1775 Story Road, Ste. 120
San Jose, CA 95112
408.928.1300

www.svwin.org

Jack Estill, Committee Chair
Kathleen Litman, Committee Vice Chair
Barry Cristina, Committee Member
Hermelinda Sapien, Committee Member
Tom Suchevids, Committee Member
Tim Hallet, Committee Member
Joe Flynn, Committee Member

Joy Salandanan, WIN Staff to Committee
Tania Brown, WIN Staff to Committee

NOTICE TO THE PUBLIC

Good afternoon, my name is Jack Estill and in my capacity as Chair of the Silicon Valley Workforce Investment Network Finance Committee I would like to welcome you to the Finance Committee meeting of February 14, 2006.

Members of the public who wish to address the Committee will need to first identify themselves and state their addresses for our records. Please complete a blue Comment Card located near the door, prior to making comments, and hand to any WIN staff member.

The procedure for this meeting is as follows:

- The Committee Secretary will take roll; the Chair will read the opening remarks.
- Members of the public wishing to make a comment will then be given three (3) minutes each to comment.
- WIN staff and/or Committee Members may present recommendations for an item on the agenda.
- Board members may ask questions of WIN Staff and other Committee Members.
- The Committee may take action on an agenda item.
- Copies of the agenda have been placed on the table near the door for your convenience.
- WIN committee members may only discuss items listed on the Agenda pursuant to the "Brown Act."

FINANCE COMMITTEE
FEBRUARY 14, 2006
3:00 P.M. AFTERNOON SESSION

ORDER OF BUSINESS

- I. ROLL CALL**
- II. OPENING REMARKS**
- III. PUBLIC COMMENT**
- IV. APPROVAL OF MINUTES (8/9/05 & 12/13/05)**
- IV. A. AGENDA ITEMS**

- 1. **Morgan Hill One Stop Lease** **{Action}**
Jeff Ruster, SVWIN Executive Director
Recommendation will be presented to the SVWIN Finance Committee for approval for the City of San Jose to move forward with lease negotiations and, if appropriate, with execution of the lease for the Morgan Hill One Stop office.
- 2. **San Jose One Stop Parkmoor Lease** **{Action}**
Jeff Ruster, SVWIN Executive Director
Recommendation will be presented to the SVWIN Finance Committee for approval for the City of San Jose to move forward with lease negotiations and, if appropriate, with execution of the lease for 1290 Parkmoor Avenue facility.
- 3. **San Jose One Stop Satellite Office Lease** **{Action}**
Jeff Ruster, SVWIN Executive Director
Recommendation will be presented to the SVWIN Finance Committee for approval for the City of San Jose to move forward with lease negotiations and, if appropriate, with execution of the lease for the Alum Rock Avenue facility.
- 4. **Funding Utilization/Forecast Fiscal for FY 06-07** **{Informational}**
Jeff Ruster, SVWIN Executive Director
Discussion on SVWIN Financial Picture for Fiscal Year 06-07.

5. **Presentation of the Employment Development Department Final Report of WIA Fiscal and Procurement Review** {Informational}
Joy Salandanan, SVWIN Senior Accountant
Presentation of the results of the WIA Fiscal and Procurement Review.

6. **Announcements** {Informational}
Finance Committee Members
Finance Committee members will make announcements of interest to the Committee.

A. Next Meeting Date

The next Finance Committee meeting will be held on **April 11, 2006 at 3:00 p.m.** at the San Jose One Stop.

D. Adjournment